



**Minutes of the UK Sport Board Meeting held  
on 24 June 2015**

**Present**

**Chair** Rod Carr

**Attendees:** Nick Bitel  
Brian Henning  
Neil Chugani  
Lis Astall  
Laura McAllister  
Nicky Roche

<b>UK Sport Staff</b>	Liz Nicholl Simon Timson Simon Morton Mark Duly  Vanessa Wilson  Paul Buxton  Jonathan Bennetts  Rebecca Botha Vijay Parbat Jane Purdon	Chief Executive Director of Performance Chief Operating Officer Interim Director of Finance, Investment and Business Services Director of Commercial & Communications Head of Performance Policy & Investment (item 7.5) Performance, Policy and Investment Manager (item 7.6) Finance Manager (item 7.2) Head of Legal Head of Governance (item 7.6, 7.7 and 7.8)
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**Observer** John Steele

**Board Secretary** Nicky Anderson

**1. Introduction and Apologies for Absence**

**Action**

The Chair welcomed members to the meeting. Apologies were received from John Dowson, Louise Martin, Sarah Springman and Nick Pontefract.

**2. Chair's Update**

The Chair congratulated Sarah Springman on her appointment onto the International Olympic Committee's Sustainability and Legacy Commission. Brian Davies and Liz Nicholl were also congratulated on

being awarded an OBE and CBE respectively in the Queen's Birthday Honours List.

The Chair informed the Board that we might need to hold additional meetings to hear potential representations relating to investment decisions to be taken at this meeting and dates will be agreed outside the meeting.

LN will update the Board on the Corporate Spending Review in item 6.

### **3. Declaration of Interest**

Members were reminded of the need to declare their interest in any items requiring a decision and to remove themselves from such decision making.

Laura McAllister, Chair of Sport Wales, Nicky Roche, Board Member and Member of the British Showjumping Association and Lis Astall, member of British Showjumping, British Evening and British Dressage declared an interest in item 7.1.

### **4. Approval of Minutes**

The minutes were approved as a true record of the meeting.

### **5. Matters Arising**

LN updated on the Board action log and highlighted that the Remuneration Committee will have a discussion on staffing matters at their next meeting in July and the outcomes and action plan relating to the Staff Survey will be an item on the agenda for the September Board.

**UKS**

### **6. Executive Team Report**

LN drew attention to the following items within the report:

The Chief Officers Coordinating Group met in Wales to discuss common interests including funding and Government related matters, business priorities and School Games. A UK Sport report summarising all the areas of proactive, collaborative, UK and home nation activities was shared with the Group. This clearly demonstrated the collective commitment of our respective teams to joined-up working and strengthening connectivity.

Simon Morton will be the designated Acting Accounting Officer at times of the CEO's absence from the business, taking on the responsibility previously held by David Cole. His job title has been changed to Chief Operating Officer to reflect the significance of his portfolio of responsibilities.

LN presented to Board details of the work undertaken by the executive team to inform planning for the Spending Review. The outcomes of the post Rio strategy consultation had set the context and the challenge was to make the case for the right resources to build on success and prepare for a range of funding scenarios and outcomes while demonstrating

efficiency and value for money. LN explained the approach taken to prioritise all activities and resources in a meritocratic way. Board supported the steps taken by the executive team.

### **7.1 Major Events Panel Recommendations & Solheim Cup**

SM introduced paper UKS 26.

**Board agreed a grant to the Tennis Foundation of up to £50k towards the ITF Wheelchair Tennis Masters 2015, with no financial award for the event in 2016, subject to the conditions outlined in the paper.**

LA and NR left the room.

Board members noted the Major Event Panel's recommendation to award up to £910k to the British Equestrian Federation towards bidding and hosting the 2019 European Jumping, Dressage and Para-Dressage Championships, but with an increased NGB investment to be sought in the expectation that this reduce the UK Sport award. Subsequent to the Major Events Panel, British Showjumping and British Dressage have agreed to increase their contributions to a total investment of £120k, compared to the originally proposed total of £60k.

**Board agreed to provide a grant to the British Equestrian Federation of up to £849k subject to the conditions outlined in the paper.**

LA and NR re-joined the meeting.

**Board discussed two potential bids from the UK to host the 2019 Solheim Cup but decided not to make an investment into this event.**

### **7.2 Annual Reports & Accounts**

MD introduced paper UKS 27, gave a verbal update on a few minor changes to the Annual Reports & Accounts and Board was reminded that these accounts have been subject to an independent Audit by the National Audit Office.

**Board approved the Annual Reports and Accounts for 2014/15 Proposed by Brian Henning and seconded by Nick Bitel.**

Board was informed that a subset group of the Audit Committee will be set up in due course to keep the pension position under review and to inform future Audit Committee discussions. The Board was reassured by the recent appointment of new audit committee member with specific pension's experience.

### **7.3 Finance Update**

MD introduced paper UKS 28 and updated Board on the latest financial position and the 2014/15 draft outturn on a management accounting basis. A full review outturn position will be provided at the next Board meeting.

MD updated on the 2013/17 financial plan and Board was reassured by the changes presented and the Executive Teams plans to manage

emerging risk.

#### **7.4 IT Infrastructure Contract**

MD introduced paper UKS 29. Board discussed security risks and was reassured by Executive Team's actions to manage this. Board discussed the possibilities of proving value for money against a greater variety of bids.

**Board agreed to award the contract to BT IT Services at a cost of £1,79m over 5 years for the reasons outlined in the paper.**

#### **7.5 Tokyo Investment Model and Principles**

ST introduced paper UKS 30 capturing the proposed approach to high performance investment for the Tokyo cycle, and reminded Board of the initial discussions in May.

##### **7.5.1 Tokyo Investment Principles**

Board discussed and accepted the amendments to the Tokyo Investment Principles with three further amends proposed:

- Reflecting sustainability and efficiency in Principle 8
- Making a stronger reference to innovation in Principle 9
- Further reflecting the need for partnership with the NGB in Principle 4

##### **7.5.2 Tokyo Investment Process**

Board discussed the presentation of the Tokyo Investment Process, and the proposal for co-funding arrangements with sports, and raised a number of points including:

- With greater flexibility built into the process, Board highlighted the need to consider how we assure consistency of application and decision making.
- Board questioned how the proposed system would adapt to changes made in cycle by the International Olympic Committee (IOC) / International Paralympic Committee (IPC) over events and more generally changes in the international landscape.
- Board discussed commercial capability and the need to avoid penalising a sport for commercial growth, and raised the question of incentives.
- Board highlighted the need to use the definition 'commercial' rather than professional when referring to sports ability to 'self-fund'.

**Board agreed to the investment process as presented. Board accepted the four tiers of co-funding as presented and agreed to further work to develop the specific criteria and process for applying these tiers to define co-funding levels from each sport.**

##### **7.5.4 Merit Table**

Board discussed and agreed the proposed revisions to the merit table, subject to a further review of the words used in the table, in particular 'likely' and 'possible'. It was further agreed that, should prioritisation be required 'within bands', this should be based first on medals and then medallists.

### **7.5.5 APA Framework**

Board discussed and agreed revisions to the APA matrix.

### **7.6 Winter Annual Investment Review**

ST introduced paper UKS 31 and JB presented the Annual Investment recommendations, reminding Board that this is the first Annual Review for the PyeongChang cycle.

**Board approved:**

**The reduction in two awards to Short Track of £103,100 as detailed in the paper and £66,000 for Figure Skating as detailed in the paper.**

**The rejection of the additional investment requests for Curling, to support the mixed pair and additional APAs for the existing teams as outlined in the paper.**

**The award for Bobsleigh is moved from one year status to confirmed for the remainder of the Pyeongchang cycle.**

**Awards for Para Alpine Skiing, Figure & Short Track are retained on a one year award status with indicative funding for the remaining two years of the Pyeongchang cycle.**

**Delegated authority to officers to determine appropriate conditions of grant for all awards recommended in the paper.**

### **7.7 National Ice Skating Association (NISA) Review**

SM introduced paper UKS 32 outlining the situation with NISA. Board discussed the issues that had led to the recommendations for change and the options that were available to manage this.

Board discussed the need for strong collaboration with NISA to ensure that there is a clear roadmap to making the required changes within the sport.

**Board approved the transfer of responsibility of the management of the Short Track World Class Programme (WCP) to the English Institute of Sport (EIS), on the basis outlined in the paper.**

### **7.8 Recognition**

SM introduced paper UKS 33 reminding Board that UK Sport is a member of the UK Recognition Panel comprised of representatives from each of the five Sports Councils, and highlighted three pending applications for three Paralympic Sports.

**Board agreed for GB Wheelchair Rugby, GB Boccia Federation and Goalball UK to be recognised and therefore added to the list of recognised sporting activities and their respective Governing Bodies.**

### **7.9 Proposed KPIs 2015/16**

LN referred to the paper setting out the proposed 2015/16 KPIs, highlighting that these are due to be shared and formally agreed with

the Department of Culture, Media and Sport (DCMS) and reminded Board that the performance KPIs reflect the Milestone Targets annually agreed with funded sports as set out in the paper relating to item 9.1.

**Board approved the 2015/16 KPIs to be discussed and agreed with DCMS.**

### **8.1 M2016 MYR & M2018 EYR**

ST introduced paper UKS 35 and highlighted that the paper presents the high level outcomes of the recent Mission 2016 (M2016) mid-year reviews for the Summer Olympic and Paralympic Sports and Mission 2018 (M2018) annual reviews for Winter Olympic and Paralympic Sports. Board discussed specific sports progress.

### **9.1 Summer MSTs**

ST introduced paper UKS 36 and reminded Board that the paper provides a summary of the 2015 Milestone Targets (MSTs) for summer Olympic and Paralympic sport and a list of Summer Milestone Targets (MSTs) for sports is now out in the public domain.

### **9.2 Board Calendar**

Board received and noted Calendar.

### **9.3 Draft Audit Committee Minutes**

Draft Audit Committee minutes were received and the approved version will be included in the papers for the September Board.

### **9.4 Major Events Panel Minutes**

Board received and noted minutes.

### **AOB**

No AOB

### **10. Date of next meeting: 23 September 2015**