



**Minutes of the UK Sport Board Meeting held
on 17 September 2014**

Present

Chair Rod Carr

Attendees: Nick Bitel
Jonathan Vickers
Philip Kimberley
Louise Martin
Neil Chugani
Lis Astall
Laura McAllister
Sarah Springman

UK Sport Staff	Liz Nicholl David Cole Simon Timson Mark Duly Vanessa Wilson Esther Britten Vijay Parbat Chelsea Warr Paul Buxton	Chief Executive Chief Operating Officer Director of Performance Interim Director of Finance, Investment and Business Services Director of Commercial & Communications Head of Major Events Legal Advisor Deputy Director of Performance Head of Performance Policy & Investment
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Board Secretary Nicky Anderson

Observer John Steele Chair of EIS

1. Introduction and Apologies for Absence

Action

The Chair welcomed members to the meeting. Apologies were received from Brian Henning.

2. Declaration of Interest

Members were reminded of the need to declare their interest in any items requiring a decision and to remove themselves from such decision making.

Louise Martin, Chair of **sportscotland** declared an interest in item 5 relating to Boxing. It was agreed that LM would leave the meeting for that item.

Sarah Springman, Vice President of International Triathlon Union, ex-Chair of British Triathlon, Director of EIS, member of British Rowing around item 6.3. It was agreed that SS would leave the meeting for that item.

Nick Bitel, Chair of Sport England and acts for UEFA and Neil Chugani, interim CEO of GB Rowing around item 6.4. It was agreed that NB and NC would leave the meeting for that item.

Rod Carr, Chair of UK Sport and ex CEO of Royal Yachting Association on item 6.4. It was agreed that RC would leave the meeting for this item. JV acted as Chair for this item.

3. Approval of Minutes

The minutes were approved as a true record of the meeting.

4. Matters Arising

LN updated on the Board action log and DC presented on outcomes from the Staff Survey.

LN confirmed timings on the bigger coaching landscape discussion and NB added that Sport England are also reviewing the standard and quality of coaching as it applies to their projects and programmes. It was agreed a member of the UK Sport coaching team should work closely with SE lead on their work.

5. Executive Team Report

LN introduced the Executive Team Report and DC drew Board's attention to the following:

Weightlifting

DC updated Board on the current status of the onsite financial audit being conducted jointly with SE.

Board highlighted the need to help Boards of smaller NGB's with their understanding of Governance responsibilities as they might not have sufficient staffing resources. Board was reassured by the Leadership development programme that has been put in place which will also address relevant Governance matters.

Boxing

LM left the room

DC updated Board following on from previous updates on the MOU which has still not been signed by Boxing Scotland Ltd (BSL).

Board agreed that until the BSL sign up to the programme their athletes should not benefit from WCP funding / APAs, nor have access to any related services.

6.1 Board and Panel Appointments

RC introduced paper UKS 39 informing Board on Board member recruitment which will commence on 30 September.

Board agreed to appoint Neil Chugani as new Chair of the Audit Committee, taking over from Jonathan Vickers (JV) whose term as a Board member ends in October 2014.

JV will also stand down as a member of the Major Events Panel at that point. As the terms of reference require at least 2 Panel members to be UK Sport Board Members, Board agreed for RC to step in as a member in the interim until the new Board members are recruited.

Sarah Springman has stepped down from the EIS Board. Board agreed for RC to step in as an EIS Board member in the interim until the new Board members are recruited.

Sarah Springman, Lis Astall, Louise Martin, Philip Kimberley and Nick Bitel agreed to be available to sit on the Eligibility Committee when required.

6.2 Finance Update

MD introduced paper UKS40 updating Board on the latest financial position for 2014/15 and highlighting the impact of the latest DCMS lottery income projection.

Board noted the 2014/15 financial update as at the end of July 2014 and reviewed the most recent forecast within the 2013/17 financial plan. Board noted the volatility of lottery receipts, the impact of the latest DCMS lottery income projection on the end of cycle lottery balance and the risks within the 2013/17 Plan. Board was reassured by the action taken by the Executive teams to review expenditure plans.

6.3 Major Events Panel Recommendations

SS left the meeting

Esther Britten introduced paper UKS 41.

Board commented on the strategy for investing year on year in the World Championships Series Triathlon event and noted the condition of the proposed award which required a full and comprehensive review of future Series in the UK.

Board approved a grant of up to £255,000 towards the bidding and staging costs of the World Championships Series Triathlon 2015 in Hyde Park, London subject to the conditions outlined in the paper.

SS re-joined the meeting

To meet a bid deadline, Board had agreed by write around to delegate authority to the UK Sport Chair and CEO to consider an investment towards a package of major international Curling events, including the World and European Championships. Board noted that the Major Events Panel had reviewed the application and, following their recommendation, the UK Sport Chair and CEO had approved an award of up to £623k.

6.3 Major Events Opportunities

EB introduced paper UKS 42 outlining that in recent weeks the executive team have been approached with requests to consider support for several major events that had been felt to be on the margins of the scope of our Events Programme. Board discussed the following events.

America's Cup World Series

RC left the meeting

Board agreed for officers to seek confirmation of the overall budgets that BAR is operating to and, if these are considered to be sufficient to incorporate the hosting of these events, to advise BAR that financial support to the America's Cup World Series would not be prioritised by UK Sport. Board agreed that if the event needed technical expertise then this is something that officers could offer.

RC re-joined the meeting

UEFA U17 or U19 European Football Championships

NB left the meeting

Board agreed for officers to make an initial strategic assessment of the event through our Major Event scorecard, to identify whether it represents a strategic priority relative to other events on our target list, and then to follow up with the NGB accordingly.

NB re-joined the meeting

European Sports Championships

NC left the meeting

Board agreed to adopt an NGB-by-NGB approach in order to consider whether each event represented a strategic priority to their respective NGBs. If this was the case, officers would bring a joint investment recommendation together for those sports, and progress it through the normal process.

NC re-joined the meeting

Big Air World Cup

Board agreed that officers could progress an application for support towards this event through the Major Events Panel in order to consider and explore the proposal in greater detail.

7.1 MIS/MSA Update

DC presented an update to Board on the MIS business case highlighting that the risk analysis request is being addressed by the programme project board and will be presented to Board at a future date. DC assured Board that a full "Green Book"-standard Business Case would be prepared, should subsequent approval be required from Cabinet Office and/or DCMS.

7.2 Outcome of Appeal

DC updated Board on the outcome of the Appeal from British Swimming following on from the Annual Investment Review and confirmed this was not upheld. Whilst the outcome supported UK Sport's decision, the Executive team were eager to learn from the legal challenge and had identified ways in which recording and communication could be improved.

7.3 Mission 2016 and Milestone target updates

ST introduced paper UKS 43 providing a brief update, outlining key activities and timelines in relation to the forthcoming Mission 2016 Annual Reviews and highlighted that areas for concern would be addressed through the Annual Investment Review.

7.4 Glasgow 2014

LN introduced UKS 44 giving a high level overview of the UK-wide performances at the Games and the specific contribution of UK World Class Programme athletes within the home nation performances. LN highlighted to Board the level of UK Sport staff engagement at the Games.

Board asked whether the home nations might benefit from the Mission 2016 methodology. Board was reassured that this will be addressed through HPSAG.

8.1 UK Sport Major Events Panel Minutes

Board received and noted minutes.

8.2 Tour de France Final Update

PK gave a verbal update to Board. The event enjoyed an extremely positive response from almost all stakeholders. The Board acknowledged the outcomes and congratulated Nicky Roche and Sir Rodney Walker on their leadership of the TDFHub Ltd. The Board also congratulated Simon Morton and Philip Kimberley on their involvement.

8.3 Audit Committee Minutes

Board received and noted minutes. JV highlighted that there had been

good progress on EIS governance.

9. Any Other Business

The Chair informed Board that this would be Jonathan Vickers last Board meeting and thanked him for his significant contribution as an Independent Board member for six years and Chair of the Audit Committee over the last year.

10. Date of next meeting: 3 December 2014