



Minutes of the UK Sport Board Meeting held on 6TH April 2011

Present

Chair Sue Campbell

Attendees: Rod Carr
Louise Martin
Laura McAllister
Richard Lewis
Dominic Walsh
Philip Kimberley
Chris Holmes

UK Sport Staff

Liz Nicholl	Chief Executive
Tim Hollingsworth	Chief Operating Officer
David Cole	Corporate Development Director
Chris Walker	Finance Director
Peter Keen	Performance Director

In attendance

Keith Horton (part) NISA

Board Secretary

Jackie Freeman UK Sport

1.Introduction and Apologies for Absence

Action

The Chair welcomed everybody to the meeting and apologies were received from Jonathan Vickers.

2.Declaration of Interest

Members were reminded of the need to declare their interest in any items requiring a decision and to remove themselves from such decision making.

LMartin declared an interest under item 6.3 (Wheelchair Curling) and PKim also declared an interest under the same item (sportscoach UK).

3.Approval of Minutes

Under item 1.5 International Relations investment in Commonwealth Games Federation, wording of the paragraph should be changed to reflect the fact that a letter of confirmation from the CGF has indeed been received. Members

agreed and signed off the minutes of 26th January 2011.

4. Matters Arising

There were no matters arising.

5. Executive Team Report

LN introduced the Executive Team report and the Communications Report. Updates were received on the following:

- Project Steering Group meeting – UKS and Sport England are currently working on the activity that will feed into the business case to be submitted in the Autumn. With elections taking place in the Home Countries, it was felt that there may be a need to hold the next Sports Cabinet meeting earlier and also before the business case is submitted. Chair agreed to raise this with the Minister. **UKS**
- GB Rowing – Board had received a copy of a letter from GB Rowing asking for support for a proposed further development of their National Training Centre at Caversham. **Board confirmed that they had no objection to GB Rowing applying the rebate of rates (approx £450,000) to their proposed Caversham development project.**
- RC queried the high level of staff turnover and asked what measures could be taken to lessen the figure. LN reported that the staff survey had just been completed as well as an analysis of exit interviews. A full report would be given at the next Board meeting. **UKS**
- TH asked Board to consider three awards for International Relations for a two period 2011/12 and 2012/13: British Cycling £113,400; British Equestrian Federation £145,000 and British Swimming £145,000. These sports had undergone a rigorous assessment process and officers are confident that awards of this size are appropriate, but the two year nature of the award meant that they fell outside of Delegated Authority. **Board confirmed their acceptance of these awards.**

6.1 Performance Update – 2011 Medal Targets

PK introduced paper UKS 10 which detailed the 2011 milestone targets for Olympic and Paralympic sports and disciplines. These medal targets will form part of UKS' KPIs with the government. PK felt that both programmes are on track and look strong.

6.2 Mission 2012 – March 2011 Summary

PK introduced paper UKS 11 which gave a report of the inaugural meeting of the revised Mission 2012 Panel. There were no matters for Board decision but Board were asked to note that the Terms of Reference for the Panel are being finalised and will be presented to the Board meeting in May for approval. Badminton had attended the Panel meeting to provide an overview of the strategic review taking place within the sport and enabling the proposals for change being made by Badminton to be externally examined prior to being finalised.

TH confirmed that there would be a media briefing following the Board meeting.

6.3 Annual Investment

Ice Skating - DC introduced paper UKS 12 which detailed the appeal process over funding decisions for Ice Skating. At the December Board meeting, it was

agreed to cease funding Figure Skating from April 2011. As a result, Figure Skating (NISA) requested that they attend the Board meeting to make representations, asking UK Sport to reconsider its previous decision and continue to invest in their sport.

Keith Horton, CEO, FISA joined the meeting and outlined the request as contained in his paper circulated to Board.

Board thanked him for his presentation to Board and welcomed the opportunity to discuss his concerns with him.

After Keith Horton left the meeting, Board discussed at length the presentation. They were not minded to revisit their previous decision; however Board did recognise the forthcoming World Championships in Russia as being a key event in assessing the current performance of the dance pairs. Board asked that officers carry out, as already planned, a performance review at the end of the season to ascertain whether there has been any significant progress in terms of performance that might affect the sport's position within UK Sport's meritocratic ranking. UK Sport also agreed to check the progress of some of the more systemic developments Keith Horton referred to. As for all non-funded Winter sports, any significant progress would then be considered, exceptionally outside of the annual review process, by UK Sport's Internal Investment Board and then by the UK Sport Board

Wheelchair Curling – CW introduced paper UKS 13 and a proposal for increased world class programme funding for the 2010/14 Sochi cycle. Board was reminded that the original investment in Wheelchair Curling was at 50% optimum on the basis that **sportscotland** would also be investing. Since the last Board meeting, **sportscotland** investment/support in kind has been confirmed and quantified which has resulted in the able bodied Programme being fully funded but with a deficit of approximately £116,000 in the Wheelchair Curling programme over the four year cycle. Following discussions with all parties, the UK Sport Internal Investment Board now recommends that the four year award to Wheelchair Curling is increased by £116,400 to £350,200. **Board agreed with this proposal.**

Sportscoach UK – DC reported that sportscoach UK had presented a business case to a sub-committee of the Board for potential funding in respect of activities not covered by the base grant. The sub-committee concluded that the case was light on both detail and did not meet the brief regarding innovation and creativity. Sportscoach were invited to consider the feedback given and re-submit the case. It was suggested that a workshop be had with coaching leads from the HCSCs to inform the activities being proposed. A date for the workshop was to be agreed then come back to Board. Chair thanked DW and RC for being part of the panel.

British Cycling - The Deloitte report into British Cycling and Team Sky had been completed and Board members had received a copy in advance of the meeting. LN confirmed that an action plan had been set up to monitor progress and that quarterly meetings with the CEO of British Cycling would be set up to ensure actions are being implemented. LN confirmed that she had met with Deloitte, British Cycling and Sky to discuss the report's findings.

6.4 Major Events Panel – recommendations

Board agreed to endorse the following recommendations made at the Major Events Panel meeting on 21 March 2011.

1.1 SPAR European Team Championships in Athletics 2013

UK Sport to provide a grant of up to £143,000 towards the staging of the SPAR European Team Championships in Athletics 2013, subject to;

- Gateshead Council to provide a funding letter confirming their £650,000 cash contribution and £90,000 budget-relieving value-in-kind contribution towards the event budget by the next UK Board Meeting.
- UK Athletics confirms its cash and VIK investment at the levels outlined in the agreed event budget.
- UK Sport to ringfence £60k against a proportion of the event contingency in an agreement to be reached between Gateshead and UKA.
- UK Sport to ring fence up to £50k against a total save of £100k television broadcast costs. For clarification, every one pound saved on television production costs will constitute a fifty pence save to UK Sport, up to a total £50k.

1.2 2012 European Taekwondo Championships

UK Sport to provide a grant of up to £220,000 towards the staging of the 2012 European Taekwondo Championships, subject to;

- That the event contingency is increased to £23,860 and that this is ringfenced and only released with UK Sport Officer's approval.
- That Sport Taekwondo UK (STUK) ensure that the television broadcast company engaged will produce footage to the standard required by domestic broadcasters.
- That STUK work with the UK Sport International Influence team to develop an action plan for the congress and general assembly.
- That STUK produce a detailed work plan demonstrating the internal staff assigned to this event and their time commitment to the event.
- That STUK submit a marketing and PR plan.
- A signed contract is in place with the European Taekwondo Union.
- That STUK confirm their underwriting of the event.
- That STUK confirm in writing their cash and VIK investment and the levels outlined in the event budget.
- That BTCB confirm in writing their cash and VIK investment and the levels outlined in the event budget.
- That Manchester City Council confirm in writing their cash and VIK investment and the levels outlined in the event budget.

1.3 2013 European Para-Equestrian Dressage Championships

UK Sport to provide a grant of up to £174,000 towards the staging of the 2013 European Para-Equestrian Dressage Championships, subject to;

- That a contingency of £30,000 is inserted into the budget and this is ringfenced by UK Sport and only released with Officers approval.
- UK Sport will ringfence £17,400 of the award as retention.
- Detailed breakdown of staffing provided by Bishop Burton, showing time and work areas to be supplied.
- £18,500 Promotions and PR budget is ringfenced and a detailed marketing plan showing spend and also information of target audiences and targets is produced by event organisers.
- British Dressage confirm in writing their cash contribution to the event at the levels agreed in the event budget.
- Bishop Burton confirm in writing their cash and VIK contributions to the event and their underwriting.
- Contracts are in place with the International Federation and NGB and

between the NGB and venue clearly demonstrating the transferring of rights and responsibilities.

- That a satisfactory credit check is performed on Bishop Burton College as event underwriters.
- That a steering group is established with representation from UK Sport, British Dressage and Bishop Burton College to oversee the Organising Committee.

2. Members noted the following awards made by the Chief Accounting Officer under the authority delegated by Board:

2.1 UK Sport provide a grant of up to £160,000 towards the staging of the Mountain Bike Cross Country World Cup 2011, in Dalby Forest, Yorkshire.

2.2 UK Sport provide a grant of up to £125,000 towards the staging of the Judo GB World Cup 2011, in Liverpool.

2.3 UK Sport provide a grant of up to £108,000 towards the staging of the IPC Shooting World Cup 2011, in Stoke Mandeville Stadium, Aylesbury.

2.4 UK Sport provide a grant of up to £98,000 towards the staging of the World Youth Netball Championships 2013, in Glasgow

In addition, TH raised the issue of UK Sport potentially offering further support to significant Major Event bids where Officers felt additional resource could make a positive difference in terms of 'winnability'. He asked that Board members agree in principle to this approach, with any requirements for individual bids either brought to subsequent meetings or circulated for Board approval outside of the formal meetings. Board approved this principle.

6.5 Major Events Panel – Minutes

Paper UKS 15 had already been circulated and the minutes of the Major Events Panel were approved by Board.

7.1 Finance Update

CW introduced paper UKS 16 for information. As discussed with Audit Committee on 24 March 2011, the full year forecast outturn as at 28 February 2011 is to breakeven on the Exchequer account and for a deficit on £3.65m on the Lottery Fund thanks to a substantial improvement in Lottery sales. A full detailed analysis of the outcome for the year would be presented at the June Board meeting. Chair thanked CW and his team for his work on the accounts.

7.2 Budget

The 2011/12 budget, as detailed in paper UKS 17, was considered by Audit Committee on 24 March 2011 and based on their review, Audit Committee were recommending Board formally accept the budget. Members discussed the budget and looked at the planned income and expenditure for the forthcoming year. Overall, the budget for 2011/12 is balanced and operates within DCMS budget controls. Funding for sports reflects the decisions taken at Board in December 2010 and there is a modest expansion in planned activity for Major Events and International Influence. On this basis, **Board agreed the budget for 2011/12.**

7.3 DCMS Funding Agreement – KPIs

Paper UKS18 gave Board an opportunity to feed into the Key Performance Indicators as required under the Funding Agreement with DCMS. DCMS are

looking for fewer KPIs but that they are more outcome focussed. The reference is only to 2011/12 targets at the moment. It was agreed that wording would be changed around the 'Governance' KPI to reflect UKS working with all the home countries to improve the governance within sport and that major events would be referred to as just 'events'.

Progress against the 2010/11 KPIs will be discussed at the next quarterly meeting with DCMS and formally reported to Board in May.

Board noted the proposed objectives.

7.4 Audit Committee Minutes

Minutes of the Audit Committee were enclosed for information. CW reported that Audit Committee is looking to increase membership and Board would be informed once appointments had been made.

7.5 Board events calendar

This was accepted.

3. Any Other Business

Chair confirmed that she is in contact with officials at DCMS to extend the terms for JV, CH and RC until 2012. Applications had been received for a new Board member and interviews would be taking place during the end of April.

DC asked if there were any members could volunteer to be part of Sports Resolutions.

4. Date of Next Meeting

The next meeting will take place on 26th May 2011.