



Minutes of the UK Sport Board Meeting held on 5th December 2007 at UK Sport

Present

Chair Sue Campbell

Attendees:

Nick Bitel
Julia Bracewell
Philip Carling
Chris Holmes
Eric Saunders
Nigel Walker
Rod Carr
Louise Martin

UK Sport Staff

John Steele	Chief Executive
John Scott	International Director/Director Drug Free Sport
Tim Hollingsworth	Director of Policy & Communications
Liz Nicholl	Director of Elite Sport
David Cole	Business Support Director

In attendance

Will Calvert	Head of Finance (Items 7)
Russell Langley	Communications Manager (Item 8)
Andy Parkinson	Head of Operations, DFS (Item 8)
Simon Le Fevre	Head of Operations, Perf (item 10)
Jonathan Taylor	Bird & Bird (Item 8)

Board Secretary

Aimee Wells UK Sport

1. Introduction and Apologies for Absence

Action

The Chair welcomed Members to the meeting. Chair advised that due to the resignation of Derek Mapp, he will no longer be in attendance at Board meetings. Although Jennie Price was offered the opportunity to attend as deputy, she had sent her apologies due to a conflicting work schedule.

2. Declaration of Interest

Members were reminded of the need to declare their interest in any transactions requiring a decision and to remove themselves from such decision making. Nick Bitel and Rod Carr both stated a conflict of interest regarding Item 10.3 due to their relationships with the BOA and the Chair asked them to remove themselves for that item.

3. Approval of Minutes

The minutes of 4th October 2007 were signed off as an accurate record.

4. Matters Arising

Item 4 (para 10.1) - Members queried whether legal opinion had been sought from UK Sport lawyers regarding Data Protection. John Scott advised that UK Sport is still awaiting further information. Liaison is taking place with WADA's legal advisors and a Working Group under the Council of Europe is also examining EU legislation. Members will be updated once the information is received.

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5. Executive Team Report

John Steele tabled the Executive Team Report. The following areas were highlighted:

- John Steele congratulated David Cole on his appointment as Business Support Director.
- Liz Nicholl updated members on Bobsleigh. The financial viability of the BBA remained a concern but good progress was being made in reaching agreement with BobSkeleton on the formation of a new combined ice sport federation. It was agreed that such a move was positive and would address many of the previous tensions that existed between BBA and BBSKA. It has been agreed that a one-off award of up to £50,000 should be available towards the costs of the creation of the new body.
- Members queried the item in Major Events regarding developing best-practice industry guidelines on disabled access to major sporting events and asked with whom UK Sport were consulting. John Scott advised that a list had not yet been put together, but Officers would consult with all relevant parties, including the National Arena's Association.

6. Board Events Calendar

Members noted paper UKS 63 2007.

7. Finance

7.1 Mid Year Finance Report

Will Calvert joined the meeting.

WC explained that the mid-year forecast for 2007-8 income is similar to the previous forecast. However full year expenditure will be lower than previously planned, in spite of incorporating new job positions. As a result it is possible to reduce our requirement for all £4.1 M planned EYF, by £1 M.

The Budget for 2008-9, which will be presented to March Board, must accommodate the full year impact of planned new staff, and additional identified costs such as for the national anti-doping panel, while being affordable within the overall Business Plan.

The lottery income forecast is unchanged but the risk of further budget shortfall this year has declined due to higher proceeds in recent months.

A number of change management issues require detailed attention in the New Year, including implementation of the Cedar OpenAccounts finance system and the change of our external auditors, which will now be undertaken directly by NAO. A tender is underway to select an auditor for BPBL.

Will Calvert left the meeting.

8. Drug Free Sport

8.1 Drug Free Sport Update

The Chair welcomed Jonathan Taylor (Bird & Bird), Russell Langley and Andy Parkinson to the meeting.

John Scott presented the findings of a dedicated Working Party into the modernisation of the UK National Anti-Doping Organisation, and took members through the conclusions and recommendations. He noted that the decision today on the way forward was one for Board then to recommend to Government, as its advisor on anti-doping matters. It would then be for Government to decide on the final approach.

The Chair thanked John Scott for the comprehensive presentation and paid tribute to the work of the Working Party and the quality and comprehensiveness of the Report. The floor was then opened for discussion.

There was extensive debate about the content of the Report and the way forward with all members contributing to the discussions and considering the three options presented.

The unanimous view was that, while the existing services provided by UK Sport were of high quality, the time had arrived for a new stand-alone NADO to be established. The need for increased powers and the global shift in moving 'upstream' in the fight against doping were developments that could not have been anticipated when the original review of the anti-doping function took place. Board confirmed that this was not about any conflict of interest on the part of UK Sport but about modernising the NADO in the light of practical experience of making the WAD Code operational and what WADA calls the 'new paradigm' for anti-doping.

The Board acknowledged some key questions remained to be addressed in setting up the new organisation, including: the definition of sport; data and information sharing with the possible need for legislation; the governance of the new body and the need to ensure sporting expertise on the Board; the necessary level of funding; and the importance of moving to a legislative basis for the NADO when appropriate to ensure universal compliance.

Following the discussion, the Board considered the recommendation to go forward to Government and unanimously agreed the following:

The Board commends the work done by the Working Group in considering the required modernisation of the UK's National Anti-Doping Organisation.

The Board recommends that a separate National Anti-Doping Organisation be established to implement government policy on anti-doping in sport. The new NADO should assume the current responsibilities of the Drug-Free Sport Directorate of UK Sport, as well as expanded responsibilities for investigation, results management and case presentation. As part of its functions, it should be required to develop a cooperative information-sharing partnership with the public law enforcement agencies. While the current policy-based approach can act as the foundation for the new body's activities, the Board recommends that primary legislation be introduced at the appropriate time in order to recognise the status of the new NADO and the importance of its mission, and to achieve government policy.

9. Policy & Communications

9.1 Recognition of Governing Body for Basketball at GB Level

Tim Hollingsworth introduced paper UKS 66 2007.

Members were informed that, due to the need for rapid progress in this case, the usual process has been turned around so Board can endorse recognition prior to the Home Countries.

Members noted the application and endorsed the following recommendation, subject to subsequent formal Home Country endorsement:

- **that the British Basketball Federation is granted conditional recognition as the lead body for basketball at GB level for a one year period, subject to the panel reviewing the progress of the BBF in respect of sustainability and governance structure, in particular but not limited to:**
 - **the assimilation of the undertakings and control of the BPBL**
 - **the development of a signed Constitution**
 - **the introduction of BBF policies for anti-doping, child protection and equity, as appropriate, and**
- **that the panel will make a further recommendation on recognition before the expiry of the one year period.**

10. Performance

10.1 Mission 2012

Simon Le Fevre joined the meeting

Members had received a status report and, additionally, Liz Nicholl tabled an update on the Mission 2012 project, plus notes from the first Panel meetings held on 19th/20th Nov.

Members noted that 16 sports had engaged in a facilitated assessment and feedback was very positive. Sport specific recommendations had been agreed and would be conveyed to all 46 sports later that week. Action plans were being drawn up to track progress and to address the emerging cross sport themes (eg. Leadership) which would require actions to support

current post-holders and to ensure that UKS is formally engaged in all future significant recruitment.

Members noted the stakeholder briefings and next steps and suggested that the Liberal Democrats should be added to future plans.

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10.2 ETC Update

Liz Nicholl updated Members on Paper UKS 69 2007.

The ETC vision and concept was shared with NGBs at the Mission 2012 workshops and feedback was very positive. UKS is now awaiting a report from Roger Moreland following exploratory discussions with EIS Regional Managers and Home Country Institutes. The key findings will inform discussions with the HCSCs and next steps will be reported to the January Board meeting.

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Members noted the update.

10.3 BOA Funding Request or Holding Camps

Nick Bitel and Rod Carr left the meeting as per Item 2.

Liz Nicholl took Members through paper UKS 70 2007. The paper summarised discussions to date and attached the BOA's November response to UK Sport's correspondence of early August.

It was noted by Members that the BOA response did not show the evidence of financial need that they had requested at the July meeting. LN informed members that at a subsequent meeting with the COO of BOA, it had been made clear that such evidence could not be available in time for this Board meeting. Members were therefore asked if they could reach agreement in principle (pending confirmation by Officers of BOA evidenced need), thereafter delegating authority to proceed to the next stage without further referral to Board.

Members discussed this and confirmed that their position in principle on this matter remained unchanged from July. Any decision must be athlete and sport centred and everything should be done to maximise success in Beijing in 2008. If a review of BOA funding data confirms BOA need, UK Sport should be committed to ensuring that there is sufficient resource available from existing NGB awards or new awards to meet that need. However there absolutely should be evidence, in the submitted Business Plan, that the BOA has prioritised its available resources in support of holding camp delivery, which the Board considers to be a primary responsibility of the BOA over and above other activity. The Board also agreed that if the decision were taken to fund the BOA Holding Camps in 2008, any award should be accompanied by appropriate requirements for recognition of the public funding being provided.

Members also considered that if the decision is taken not to fund the Holding Camps through the BOA, then UK Sport should undertake to ascertain what requirements might be on a sport by sport basis, to ensure that UK Sport is able to support their Beijing ambitions as appropriate.

Members determined that it would not be appropriate to delegate this decision to Officers. It should therefore be further discussed as a priority item at the January Board, and Officers should prioritise attempts to receive the necessary financial information from BOA. In the meantime, NGBs had been informed in August that they can cover risk by using their already confirmed 2008/9 UKS funding.

Rod Carr and Nick Bitel re-joined the meeting.

10.4 Investment Decisions 2009-2013

Liz Nicholl took members through paper UKS 71 2007.

Governing Bodies are anxious to have advanced notice of 2009-13 funding to help with their forward planning and retention of staff. The paper recommended that:

- the 2009-13 funding approach continues to be based on the funding model, assessing both current performance and future potential
- any early commitments be based on identifying a level of funding that will not be at risk at the time of the decision
- the aim is to identify a percentage of current funding that could be confirmed
- priority assurance should be given to sports with Beijing and London medal prospects

It was agreed that officers should work up more detailed proposals for consideration at the January Board. The Board requested that timescales for Home Country funding decisions should be acknowledged within the paper, and that the impact of the additional £100 million not being forthcoming should also be considered, together with a supporting public relations strategy to manage the risks around that issue.

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10.5 Winter Sports Funding & Targets 2007/08

Liz Nicholl introduced Paper UKS 72 2007 provided to remind Members of the current investment in Winter Sports through to 2010, as agreed at the July 2006 Board Meeting.

Members noted the paper.

10.6 SDRP Funding Recommendation

Liz Nicholl took Members through Paper UKS 73 2007 which outlined the 12-month progress report from SDRP as stipulated in the previous award conditions. Members acknowledged that under new leadership, SDRP was making very good progress and agreed to endorse the following recommendation:

Decision: That the 2008-2009 planning figure of £150,000 and the additional £75,000 (extra medium term investment) for 2008-2009 is confirmed in full as an award for the period.

10.7 British Performance Basketball

Liz Nicholl updated Members (paper UKS 74 2007) on the progress of BPB Ltd following the Board's decision to register them as a subsidiary company of UK Sport in February 2007.

Since the set up of BPB they have had a very successful period with both the Men's and Women's teams securing promotion to the A division of European competition. However, UK Sport now needs to plan the re-integration of BPB back into a newly (provisionally) recognised NGB. Members were therefore asked to consider the recommendations outlined in the paper with assurances that UK Sport will work proactively with the BPB, possibly offering facilitation, to ensure a smooth transition.

Members accepted the recommendations outlined below:

1. **That BPB continues as a UK Sport subsidiary company for the time being.**
2. **Any agreement to transfer the performance programme from UK Sport to a structure that fully engages BBF is dependant upon: BBF receiving formal recognition from the Sports Councils and the BPB and BBF directors reaching agreement on a planned transfer to a structure that supports the continuity and successful implementation of the World Class programme. (UK Sport would offer to provide facilitation support to achieve agreement).**
3. **Proposals for a transfer plan should be submitted to UK Sport by 31st March 2008. It is hoped that such a plan will have been agreed by UK Sport and fully implemented by all parties by the conclusion of the next Eurobasket campaign in October '09.**
4. **That the existing directors of BPB are re-appointed for a further term, with letters of appointment noting their additional responsibility to agree with BBF the transfer arrangements of the Basketball World Class programme.**

Chair congratulated Officers on work to date with BPB. Simon Le Fevre left the meeting.

11. World Class Events

11.1 Major Events Panel Minutes & Recommendations

John Scott updated Members on the recommendations from the Major Events Panel Meeting (Paper UKS 75 2007).

Members endorsed the following recommendations on awards to be made from the World Class Events Programme:

2008 IRB World Junior Championships

Members were advised that following meetings with the Chair and CEO of WRU, all previous concerns and been dealt with and all partners were engaging positively.

Members noted the report and unanimously confirmed their satisfaction with the position and that they agreed that the conditions had been met so far.

Paralympic World Cup 2008, Manchester

That UK Sport provide a grant contribution of up to £485,000 towards the staging of the Paralympic World Cup 2008, with the following conditions added to those detailed in Paper 01:

- The Paralympic World Cup 2008 must be run in accordance with option 2 of the business plan presented to the panel.
- A contingency fund of £100,000 must appear in the event budget as per option 2.
- UK Sport's agreement is for one year, for the 2008 event only.

Written confirmation is required that the 2008 event, as a stand alone event, is being underwritten by Fast Track or another body to Officers' satisfaction.

- Subject to discussion with the public funders (NWDA, UK Sport and Manchester City Council), the surplus from the 2007 event should be made available for use in the staging of the 2008 event.

European Team and Individual Badminton Championships 2009 and 2010, Liverpool and Manchester

That UK Sport provide a grant of up to £215,000 towards the staging of the 2009 European Team Badminton Championships and up to £263,000 towards the staging of the European Individual Badminton Championships, with the conditions as outlined by officers in Paper 02.

ITU Triathlon World Cup 2008, London

That UK Sport award a grant of up to £250,000 towards the staging of the ITU Triathlon World Cup 2008 with the following conditions added to those outlined by officers in Paper 03

- £100,000 of the award will be a ringfenced contingency, which can only be released with prior approval from officers.
- The event shall be underwritten by the ITU.
- BTF are to submit a Sports Development Plan for approval by officers.
- BTF are to contribute at least £5,000 cash to the event budget.

European Eventing Championships 2011, Blenheim

That UK Sport award a grant of up to £353,000 as proposed by Officers, with the conditions as outlined in Paper 04.

Members noted the following awards made by the International Director and under the authority delegated by Board:

- That UK Sport provide a grant of up to £20,000 towards the staging of the FIE Women's Sabre World Cup 2008, at the Whitgift School, Croydon.
- That UK Sport provide a grant of up to £18,000 towards the staging of the Men's U20 Foil Junior World Cup (Eden Cup) 2008, at the Whitgift School, Croydon.

Members noted the following award made by the Chief Executive and under the authority delegated by Board:

- That UK Sport provide a grant of up to £150,000 towards the staging of the GB Cup in Wrestling 2008, at EIS, Sheffield.

Nick Bitel left the meeting

12. AOB

Chair thanked Eric Saunders for his contribution as a Board Member and his contribution to Sport in general as this will be his last meeting before retirement.

13. Date of Next Meeting

Tuesday 29th January 2008, 1000-1400