**Event Leaders Programme 2021/22**

**Application Form (self-employed)**

This form should be completed by those who are self-employed. A reference contact from an NGB must also be provided and the application will not be accepted until this has been completed.

All components of the application must be submitted to [knowledge.transfer@uksport.gov.uk](mailto:knowledge.transfer@uksport.gov.uk) by 5pm on Friday 30th April 2021.

**Applicant Details**

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| **Name** |  |
| **Job Title** |  |
| **Organisation** |  |
| **Email Address** |  |
| **Tel Number** |  |
| **Major Event Project** |  |
| **Major Event Project Date** |  |

**Applicants should demonstrate the following:**

* They are self-led learners, with strong motivation and enthusiasm for actively engaging in personal development for the benefit of themselves, their future careers and their sport.
* They have a proven track record of a leading role within major sports events.
* They have an aspiration to lead an event within the British NGB major events system.
* They have passion and value for the impact of sport.
* They can show evidence of willingness and dedication to be part of the British NGB major event system for the future.
* They have a major event project to build into their learning journey.

**APPLICATION**

**This section should be completed by the applicant.**

**Part 1 – Written Application**

These questions are designed to help you reflect on what you would like to gain from the Event Leaders Programme and start to consider your development needs.

1. Describe what you view to be critical success factors for Leaders within the British NGB Events System. (500 words max)

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1. How would you describe your current leadership style? (200 words max)

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1. What skills and competencies do you feel you need to develop to best position yourself for a leadership position in the future and why? (200 words max)

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1. **Commitment statement**

It is vital that all members of the ELP cohort can fully commit to the programme in its entirety. 100% attendance at the workshops and other ELP related activities is expected. Non-attendance at a workshop is only under pre-arranged or exceptional circumstances. Last minute cancellations due to event/other commitments are unacceptable as this will disrupt the integrated development plan which will be tailored to the group.

Please outline below (300 words max);

* Your current contractual commitments
* Your initial thoughts on how you would integrate ELP to support your work
* Your commitment to participating in ELP

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**Part 2 - Video Application**

Please submit a video recording totalling no longer than 15 minutes answering the following questions:

1. Why should you be considered for ELP and what do you want to achieve from the experience?
2. What are your motivations and aspirations for your future career pathway?
3. Describe an experience that challenged how you think about yourself and/or the world?
4. What is important to you in terms of how others perceive you and why?

The video can simply be recorded from a phone or computer and can be one video or separate video per question. Please upload the video(s) to YouTube and paste the link below.

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Tips for uploading to YouTube:

* If you record the video on your phone, then it may be easier to upload the video to YouTube directly via the YouTube mobile application.
* If you do not want your video to be public then please set your Visibility settings on the video to Private or Unlisted. Private means Only you and people you choose can watch your video and Unlisted means that anyone with the video link can watch your video. If you set your settings to Private then you must invite [Knowledge.Transfer@UKSport.gov.uk](mailto:Knowledge.Transfer@UKSport.gov.uk) to view the video.
* If you have any questions or need any help with uploading the video(s) to YouTube then please contact [Zoe.Draper@UKSport.gov.uk](mailto:Zoe.Draper@UKSport.gov.uk) .

**Part 3 - CV**

Please submit your CV.

**Part 4 – Reference**

We require all applicants to have an NGB reference from the CEO or Events Lead. Please discuss your application with your referee and send them the reference form which can be found alongside this form in the Event Leadership section of the UK Sport website. References should be submitted by the referee to [knowledge.transfer@uksport.gov.uk](mailto:knowledge.transfer@uksport.gov.uk) by 5pm on Friday 30th April 2021.

Please provide us with your referee’s contact details by Friday 16th April, so we can ensure we have received their reference.

**NGB Referee (CEO or Events Lead)**

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| **Name** |  |
| **Job Title** |  |
| **Organisation** |  |
| **Email Address** |  |
| **Tel Number** |  |

**SPONSOR NOMINATION**

**Development Sponsor**

Your application requires the backing of a ‘sponsor’ who will be able to input into and support your development journey. As you are self-employed, this should be someone who you work with regularly or have recently worked with, who will be able to provide some insight into your development areas. UK Sport can work with you to help identify an appropriate sponsor if required, so please get in touch for support on this section of the application.

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| --- | --- |
| **Name** |  |
| **Job Title** |  |
| **Organisation** |  |
| **Email Address** |  |
| **Tel Number** |  |

**This section should be completed by your sponsor.**

1. Please outline in your opinion the key development areas of the applicant. (300 words max)

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1. Please explain why the applicant should be considered for a place on the Event Leaders Programme. Please refer to the applicant criteria. (600 words max)

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**All components of the application must be submitted to** [**knowledge.transfer@uksport.gov.uk**](mailto:knowledge.transfer@uksport.gov.uk) **by 5pm on Friday 30th April 2021.**

If you have any queries, or require support with your application please contact Nicola Barker at [Nicola.Barker@uksport.gov.uk](mailto:Nicola.Barker@uksport.gov.uk).

Thank you. We look forward to reviewing your application.