



**Minutes of the UK Sport Board Meeting held
on 4 February 2021
Microsoft Teams Meeting**

Present

Chair Dame Katherine Grainger

Attendees: Annie Panter
George Lucas
Ismail Amla
John Dowson
Lawrence Conway
Martyn Worsley
Mel Young
Nick Bitel
Nicky Roche
Sally Bolton
Chris Pilling

Observers: Michael Stark DCMS
Sir David Tanner EIS

UK Sport Staff: Sally Munday Chief Executive
Simon Morton Chief Operating Officer
Sophie du Sautoy Director of Business Services
Naomi Hicks Director of Communications and Partnerships
Debbie Jenssen Performance Directorate Lead
John Finlay General Counsel (items 1 – 8.5a)
Ian Robinson Head of Corporate Strategy (items 7.2, 8.1, 8.2, 8.5)
Paul Buxton Performance Policy Consultant (item 7.2, 8.1 and 8.2)
John Wood Performance Advisor (item 8.2)
Esther Britten Acting Deputy Director of Major Events (item 8.4)
John Donnelly Head of Sport Integrity (item 8.5a)
Rob Morini Acting Deputy Director of Governance and International Relations (item 8.5b and 8.5c)

Board Secretary: Jo Greenall
Jordana Wicks

	ACTION
<p>1. Introduction and Apologies for Absence</p> <p>The Chair welcomed everyone to the meeting which took place over Microsoft Teams. The Chair introduced and welcomed Sir David Tanner (Interim Chair of the EIS) and Michael Stark (Acting Head of Sport DCMS) who were observing the meeting.</p> <p>2. Declarations of Interest</p> <p>Members were reminded of the need to declare their interest in any items and to remove themselves from such decision making when required.</p> <p>In addition to the usual conflicts that have been formally declared, the following were noted in respect to the agenda items of the day:</p> <ul style="list-style-type: none"> • John Dowson – Wheelchair Basketball in relation to item 7.2 <p>The Chair noted that if there were any discussions around individual awards during item 8.4 then members may be required to remove themselves if any conflicts were to arise.</p> <p>3. Chair’s Introductory Remarks</p> <p>The Chair asked if any Board members had any items to bring to AOB at the meeting. A member requested a discussion on the Framework Agreement with DCMS. SdS explained that UKS has only received the first draft of this at present, a number of queries were with DCMS and it would be discussed with Board at a later date once the second draft has been received.</p> <p>4. Approval of the Minutes</p> <p>With the following amendments, the minutes of the meeting of 16 December 2020 were approved as a true record of the meeting:</p> <ul style="list-style-type: none"> • Amendment of typo in footnote of table of investment awards (item 8.2) <p>5. Matters Arising and Executive Team Report</p> <p>SMu updated on progress with actions from previous meetings and noted anything else significant that Board should be aware of including staff wellbeing, UKS Strategy launch plans and an update on the UKS Director of Performance recruitment. NH updated on planning for Tokyo and Board requested that further updates on scenario planning around the impact of Covid-19 is brought to the March Board meeting for further discussion.</p>	<p>UKS</p>

	<p>6. Updates from DCMS, HCSCs and EIS</p> <p>MY (sportscotland), NB (Sport England), GL (Sport NI), LC (Sport Wales) DT (EIS) and MS (DCMS) updated on recent progress and challenges within their organisations and home countries.</p> <p>7.1. Update on Financial Position</p> <p>SdS gave Board a high level update on the 17/21 plan and status of the 21/25 planning and budgeting. Board requested that a full range of affordability adjustments is brought to the March Board for sign off within the 21/25 financial plan.</p> <p>7.2. Paris Investment – follow up from December decisions</p> <p>Paul Buxton and Ian Robinson joined the meeting.</p> <p>DJ gave Board an overview of feedback received from sports following the investment decisions made at the December Board meeting. JF then explained the Board’s role and the timelines involved in the Representations process which takes place in early March. Following discussion and feedback from Board on the process outlined, it was agreed that a short meeting ahead of the Representations could be arranged to finalise Board’s preparation.</p> <p>MY left the meeting temporarily.</p> <p>SMu then talked through the work that has been ongoing on the APA policy. Following discussion, Board agreed that it would like to have sight of the final policy prior to issue, and that this could be done out of meeting electronically.</p> <p>8.1. Paris Investment – New Fund</p> <p>PB gave an overview of the proposed purpose and criteria against which to allocate the £3m fund which had been set aside by Board in December to support sports that were unsuccessful in their bids to secure Progression investment in the Paris cycle. Board made a number of suggestions related to the criteria and approach. A member requested clarification on whether sports could make Representations on the outcomes of the New Fund awards. Subject to clarification from JF on this point, Board approved the purpose and criteria of the fund, and delegated responsibility for award decisions to the Executive.</p> <p>8.2. Approach to Winter Sport Investment for the Milan-Cortina cycle</p> <p>John Wood joined the meeting for this item.</p>	<p>UKS</p>
--	---	------------

	<p>PB introduced a proposal for the investment process for the Milan-Cortina cycle, explaining how the process differed from the Paris investment process.</p> <p>NR left the meeting.</p> <p>Board discussed the key considerations in detail, drawing in on the impact on UKS’s strategic priorities and achievement of objectives. A member requested that further detail is brought to Board on the opportunities for shared solutions and infrastructure. PB and SMO clarified that the full strategy that would guide investment decisions would be brought back to Board in summer 2021 for further discussion and approval. Board approved the proposed process and timeline.</p> <p>PB, IR and John Wood left the meeting.</p> <p>NB temporarily left and returned to the meeting during this item.</p> <p>8.3. Group Audit and Risk Committee Terms of Reference</p> <p>Board approved an updated Terms of Reference for the GARC which incorporated changes in term lengths following the Royal Charter amendment.</p> <p>NR re-joined the meeting.</p> <p>8.4. Major Events 25-29 Budget Investment Process</p> <p>Esther Britten joined the meeting for this item.</p> <p>SMO introduced this item then handed over to EB who presented Board with a recommendation on the initial budget provision for Major Events for the period 2025-2029.</p> <p>MY re-joined the meeting.</p> <p>Board discussed the geographical diversity of future Major Events and the importance of their role in building back after Covid-19. NH confirmed that the Major Events strategy will play an important role in supporting UKS’s Social Impact strategy. Board approved the proposed initial budget provision for major events for 2025-29, with investment decisions against this budget to follow at future Board meetings, and a decision on full budget provision to be taken in approximately 12 months’ time.</p> <p>SdS left the meeting and did not return.</p> <p>8.5. Sporting System</p> <p>a) Integrity Strategy</p> <p>John Donnelly joined the meeting for this item.</p> <p>IR re-joined the meeting for this item.</p>	<p>UKS</p>
--	--	-------------------

SMo and JD updated Board on the development of UKS's Integrity Strategy following discussions in 2020 where Board had expressed a desire to go further in strengthening the integrity of the high-performance system. SMO and JD talked through three priority areas that had been identified in terms of a. being clear about the integrity standards expected of funded bodies; b. strengthening the landscape of independent organisations supporting integrity; and c. building capacity and capability across the system.

SMo and JD then asked Board for their guidance on the next stage of the strategy development. **Board were positive about the direction of the strategy and felt that it would be beneficial to see the final outcomes of the Whyte Review before finalising the new Integrity Strategy. It was also agreed that there should be a thorough consultation process.** Board welcomed further consideration by the Executive of which proposals could be actioned earlier and which required more development.

b) Equality, Diversity and Inclusion Strategy

Rob Morini joined the meeting for this and the following item.

RM talked Board through the proposal for a new ED&I Strategy. Board agreed that they were supportive of the 'strategy on a page' that had been presented in paper UKS 8 Appendix A. RM explained that specific KPIs had not yet been developed but were currently being identified in order to measure progress and impact against the plan's priorities. Board agreed that they would like to see these as soon as they have been developed, alongside details on the timescales for implementation of the plan. **Following further discussion on the priorities that had been presented, Board approved the ED&I Strategy.**

c) Code for Sports Governance: Diversity and Inclusion Targets

Following UKS and Sport England's announcement of a review of the Code for Sports Governance in July 2020, to include a substantive focus on ED&I, SMO talked Board through paper UKS 9 which summarised the proposed approach to diversity targets on the boards of funded bodies. NB then gave an overview of Sport England's progress on the work to date and Board discussed Government engagement with the review.

Board agreed with the proposed approach, whilst noting that further discussions were required with Sport England and Government to finalise a common position. Further details on the implementation of this proposed approach will be brought to the March Board meeting, alongside a full update on the review of all other aspects of the Code.

RM and IR left the meeting.

UKS

	<p>9.1. Information Papers</p> <p>The Chair referred Board to a list of information papers they had received and members were given opportunity to raise any questions on these papers:</p> <ul style="list-style-type: none"> • Board and Director Away Day <p>John Dowson gave Board a verbal update of progress on plans, including proposed next steps and timeline for the planned Away Day and asked for suggestions of what activity could be undertaken whilst meeting in person is not possible.</p> <ul style="list-style-type: none"> • GB Sport Media Update <p>Tom Baker joined the meeting for this item. TB updated Board on the progress of the project. NH asked Board for their guidance on whether there was an appetite for a business case to be brought back to March Board for investment into GB Sport Media, a strand of the Project Performance project, which would require Board approval. Board agreed that they would like further information on this topic. NH to follow up with a sub group of Board members as appropriate and to bring a paper to the March Board meeting for consideration, should GB Sport Media require further support.</p> <p>9.2 Minutes</p> <p>The Chair referred Board to a list of minutes from UK Sport Panels and subsidiary body Boards they had received and members were given opportunity to raise any questions on these:</p> <ul style="list-style-type: none"> • Major Events Panel – 13 January 2021 <p>10. Any other business</p> <p>Nothing to note.</p> <p>Date of next meeting: 30 March 2021</p>	<p>UKS</p>
--	---	-------------------