



**Minutes of the UK Sport Board Meeting held  
on 13 May 2020  
Microsoft Teams Meeting**

**Present**

**Chair** Dame Katherine Grainger

**Attendees:** Annie Panter  
John Dowson  
Martyn Worsley  
Mel Young  
Nick Bitel  
Nicky Roche  
Sally Bolton

Vicki Aggar (item 8.1)

**Observers:** John Steele EIS (item 1 – item 8.2)  
Anna Deignan DCMS  
Chris Pilling  
Ismail Amla

**UK Sport Staff:** Sally Munday Chief Executive  
Simon Morton Chief Operating Officer  
Sophie du Sautoy Director of Business Services  
Naomi Hicks Director of Communications and Partnerships  
Michael Bourne Acting Director of Performance  
Krystle Fonyonga General Counsel  
John Donnelly Head of Sport Integrity (item 8.1)  
Emma Farlow Senior Governance Manager (item 8.2)

**Board Secretary:** Jo Greenall

	<b>ACTION</b>
<p><b>1. Introduction and Apologies for Absence</b></p> <p>The Chair welcomed everyone to the meeting which took place over Microsoft Teams.</p> <p>The Chair welcomed Chris Pilling and Ismail Amla who were attending the meeting as observers ahead of their appointments as new NEDs being announced by DCMS.</p> <p><b>2. Declarations of Interest</b></p> <p>Members were reminded of the need to declare their interest in any items and to remove themselves from such decision making when required.</p> <p>In addition to the usual conflicts that have been formally declared, the following were noted in respect to the agenda items of the day:</p> <ul style="list-style-type: none"> <li>• John Dowson – Boccia in relation to item 7.2</li> <li>• Annie Panter – British Cycling in relation to item 7.2</li> <li>• John Steele – Item 9.1</li> <li>• Chris Pilling – Yorkshire 2019</li> </ul> <p><b>3. Chair’s Introductory Remarks</b></p> <p>The Chair began by thanking the Executive team for the hard work that had been undertaken during these extraordinary times.</p> <p>She then explained that there was no update on the ongoing matter of there being no representation on the Board from Wales or Northern Ireland while awaiting the formal appointment by the respective Secretaries of State. AD noted that she was working with her colleagues at DCMS to drive the appointments forward.</p> <p><b>4. Approval of the Minutes</b></p> <p>The minutes of the meeting of 25 March 2020 were approved as a true record of the meeting.</p> <p><b>5. Matters Arising and Executive Team Report</b></p> <p>SMu updated on progress with actions from previous meetings and noted anything else significant that Board should be aware of. This included updates on the ongoing work between UKS and the government on return to training and UKS’s organisational priorities.</p> <p>The Chair thanked the Board for their input outside of the Board meeting on approval of the UK Athletics Change Plan.</p> <p><b>6. Updates from DCMS, HCSCs and EIS</b></p> <p>Sport England and <b>sport</b>scotland Chairs, EIS and DCMS then gave updates on recent progress and challenges within their organisations and home countries.</p>	

**7.1 Finance and Risk Update 17-21 including revised 20/21 budget**  
**7.2 Hardship Fund**

The Chair thanked JD and members of the Group Audit and Risk Committee for accommodating an extraordinary meeting in May at short notice.

SdS presented Board with an updated budget for 20/21 following adjustments made to reflect revised activity/lottery projections as a result of coronavirus. She provided Board with the financial risks and opportunities within the revised budget along with an update on the 19/20 year end process. AD noted the next steps would be for DCMS and UKS to work together to understand the underwrite and lottery projections.

SMo shared a proposal for the establishment of a 'hardship/continuity fund' to help support Olympic and Paralympic NGBs / Partners with the financial impact of COVID-19.

Board approved the budget for 20/21 which incorporates the setup of a £10m 'hardship/continuity fund', re-purposing internal savings of £1.6m, with the following caveats:

- 1) DCMS confirmation that the full underwrite can be accessed for 20/21
- 2) Obtaining comfort from DCMS around funding for 21/22.

Board agreed that the fund should not be implemented without confirmation of the underwrite for 20/21 and that the Executive should also prepare a plan B.

**7.3 Remuneration Committee update and approval of revised Terms of Reference**

Board acknowledged the paper which formalised how Remcom will work going forward and approved the revised Terms of Reference.

A member enquired to whether the EIS Remcom should be added to the remit of the EIS Working Group. AP to check with Governance.

**AP**

**8.1 BAC Report to UK Sport Board**

BAC Chair Vicki Aggar joined the meeting to present and share key views from the athlete community. Vicki shared the main concerns and issues being highlighted by athletes particularly during these difficult times, and Board were given the opportunity to ask questions around this.

## **8.2 Board Effectiveness Review**

The Board Effectiveness review facilitators Compass Group joined the meeting and Board members and the Executive team were invited to discuss the findings, conclusions and recommendations within their report. Compass then left the meeting and Board and Exec agreed on the recommendations which would be implemented.

## **9.1 Paris Performance Investment Strategy**

JS left the meeting.

- **EIS Working Group update**

AP (Chair of the EIS Working Group) gave Board an update on the work being undertaken by the group and invited Board to comment on the progress so far. Board welcomed the progress made by the group and agreed it was an important piece of work which had been overdue. Board discussed whether there is a requirement for a Performance sub-committee and will await the recommendation of the EIS Working Group in September.

- **Draft EIS submission for investment**

MB then updated Board on the draft investment submission from the EIS for the 2021-2025 cycle. He described the evaluation process and summarised the findings of the evaluation that will be fed back to EIS, inviting Board to make comments before the feedback is finalised. Board then provided their views on what form a 'planning budget' scenario could take to assist the EIS with developing a more detailed budget submission and prioritisation of tactics. Board agreed to request that EIS plan around 3 funding scenarios.

## **10.1 UK Sport Engagement with Commonwealth Games Birmingham 2022**

Board acknowledged plans for UK Sport to engage with the Birmingham 2022 Commonwealth Games in order to help optimise the impact of the event.

## **11.1 Minutes**

The Chair referred Board to a list of minutes from UK Sport Panels and subsidiary body Boards they had received, and members were given opportunity to raise any questions on these:

- EIS Board – December 2019
- Yorkshire 2019 Board – February 2020

	<ul style="list-style-type: none"><li>• Major Events Panel – April 2020</li><li>• Group Audit &amp; Risk Committee – May 2020</li></ul> <p><b>12. Any other business</b></p> <p>Nothing to note.</p> <p><b>Date of next meeting: 25 June 2020</b></p>	
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