



**Minutes of the UK Sport Board Meeting held
on 7 May 2014**

Present

Chair Rod Carr

Attendees: Nick Bitel
Jonathan Vickers
Brian Henning
Philip Kimberley
Louise Martin
Neil Chugani
Lis Astall
Laura McAllister

UK Sport Staff	Liz Nicholl	Chief Executive
	David Cole	Chief Operating Officer
	Simon Morton	Director of Major Events & International Relations
	Simon Timson	Director of Performance
	Sophie du Sautoy	Director of Finance, Investment and Business Services
	Vanessa Wilson	Director of Commercial & Communications
	Lara Hayward	Legal Adviser

Board Secretary Nicky Anderson

Observer	John Steele	Chair of EIS
DCMS	Nick Pontefract	Head of Sport

1. Introduction and Apologies for Absence

Action

The Chair welcomed and introduced Neil Chugani as a new member to the Board. Apologies were received from Sarah Springman. Sarah had provided feedback to the Chair on agenda items.

2. Declaration of Interest

Members were reminded of the need to declare their interest in any items requiring a decision and to remove themselves from such decision making. John Steele, Chair of EIS declared an interest in item 6.5 relating to the EIS budget. It was agreed that JS would leave the meeting for that item.

3. Approval of Minutes

The minutes were approved as a true record of the meeting.

4. Matters Arising

LN updated on the Board action log. There were no further matters arising.

5. Executive Team Report

LN introduced the Executive Team Report and drew Board's attention to the following:

- Following Weightlifting's successful representation to Board in March officers conducted an extensive operational review of the refocused programme with the sport. Steps are being taken to centralise the WCP to Loughborough and the PD is committing on a full time basis. Further operational planning revealed a shortfall in the budget required to deliver the fundamental components of this integrated weightlifting/powerlifting programme and required transformation. Officers recommended an increase in the award.
- **Board approved an additional award of £111k pa to cover the remaining 3 years of the Rio cycle.**
- London 2012's international sport legacy initiative, the International Inspiration Programme, has now officially drawn to a close and UK Sport as the lead agency has contributed to some extraordinary achievements which were highlighted to Board including more than 26m young people taking part across 20 countries.
- Following representations from sports to Board, one appeal from British Swimming, in respect of the decision regarding Synchronised Swimming has been received. An appeal panel comprising Queen's Counsel and two lay members has been appointed by Sports Resolutions (UK).
- The MOU for BABA has not been signed by Scotland. There is a meeting on 15 May to discuss and work through issues. **Board agreed to extend the deadline to fulfil the condition of grant to the next Board meeting.** UKS
- There has been a four/five week delay on the office move due to the delay in granting of wayleaves, Board was reassured that this had no financial or operational impact. The move is now likely to take place second week of July.

6.1 UK Sport Board Terms of Reference

DC introduced the Terms of Reference/Schedule of Reserved Decisions – UK Sport Board document and invited Board to comment.

Board approved the Terms of Reference document subject to minor amendments as discussed in the meeting. UKS

6.2 Major Events Recommendations

SM introduced paper UKS22.

Board approved two grants to England Netball totalling £600,000 towards hosting the Netball World Cup 2019 event in Liverpool subject to conditions outlined in the paper. The two grants are as follows:

An award of up to £430,000 to the event budget presented, excluding contingency costs.

An award of up to £170,000 to be retained by UK Sport and as a contingency fund, and to only be released upon approval by Officers.

6.3 Major Events Investment Principles

SM introduced paper UKS 23 and confirmed the principles have not been updated in four years and the changes reflect the recent discussions at Board to determine our post 2019 investment in major events.

Board approved the revised Major Events Investment Principles subject to a minor amendment as discussed in the meeting. UKS

6.4 Panel Membership

LN updated Board on current Panel membership at UK Sport.

Board approved that Neil Chugani is appointed as a member of the Audit Committee.

6.5 2014/15 Budget for the EIS

JS left the room.

SdS introduced paper UKS 24 which set out a summary of the EIS budget requiring review and approval of Board.

The budget changed the profile of the planned EIS spend across the 2013/17 period, with further funds being required in 14/15 and 15/16 which would then be offset against savings in 16/17. It was clarified that no additional funding in overall terms was being made available to EIS.

LMc raised the question of how the Institutes were working together suggesting that there could be more cooperation. Board was reassured that this will be addressed through the HPSAG group.

Board approved the EIS budget for 2014/15.

6.6 World Class Performance – Transition Awards

JS joined the meeting.

SdS introduced paper UKS25 outlining the case for a further 'transitional award' requested by British Basketball.

After consideration **Board approved Option 3 to cover employment costs during the period of international competition only (end of August), with further liabilities left to the responsibility of British Basketball.**

This would result in a further award of £74,700 being made to British Basketball bringing the total 'transition award' to £234,700.

7.1 Update on the 2013-17 Financial Plan and Emerging Pressures

SdS introduced paper UKS 26 and updated Board on the 2013-17 financial position and the risks currently being managed within it. Board was reassured that the Executive Team was reviewing options to manage cost pressures that look likely to arise from the introduction of an MIS/MSA system. The Board noted that the £0.36m deficit arising from staffing costs (including pension adjustment) and the steps have already been taken to minimise this.

7.2 Athlete Appearances

VW presented an update to Board on the first year of the athlete volunteering appearances programme. Board discussed the opportunities for joined up working across the Home Country Sports Councils to maximise impact of the appearances, appropriate use of the right athletes and the importance of repeat visits.

PK left the meeting.

8.1 Mission 2016 Update

ST introduced paper UKS27 and updated Board on Mission 2016 including the outcomes of the recent M2016 process review and gave an overview of the structure and operation of the inaugural M2016/18 Panel meeting held on 15 and 16 April.

Board asked whether the independent facilitators of the Mission reviews were trained appropriately to ensure consistency of approach and consistency of standards when RAG rating the elements and dimensions. Board was reassured that the facilitators are being trained and this would help to further educate the sports.

Board asked if there was a route for sports to raise issues and was reassured this would be covered via a planned stakeholder perception survey.

8.2 Major Events Panel Minutes

Board received and noted minutes.

8.3 UK Sport Business Plan

DC introduced the 2013-17 UK Sport summary Business Plan and reminded Board that it was a requirement in our funding agreement to have a high

level public facing document available. Board was invited to comment.

DC to make amendments to the document as discussed at the meeting.

UKS

8.4 Tour de France 2014 Update

SM gave a verbal update to Board.

There remains a significant amount of work to do with only eight weeks left until the event, but the company is on track and currently has sufficient resources to meet known risks and deliver within its budget.

9. Any Other Business

The Chair updated Board on the structure and timings for the next meeting.

10. Date of next meeting: 25 June 2014