



Minutes of the UK Sport Board Meeting held on 8th May 2013

Present

Chair Rod Carr

Attendees:

Laura McAllister
Brian Henning
Nick Bitel
Jonathan Vickers
Mark Hanson
Philip Kimberley
Chris Holmes

Frances McLeod

UK Sport Staff

Liz Nicholl	Chief Executive
David Cole	Chief Operating Officer
Ros Francis	Director of Finance & Investment
Debbie Lye	Director International Development
Vanessa Wilson	Director Commercial and Communications
Simon Morton	Director of Major Events and International Relations
Simon Timson	Director of Performance

In attendance

Vijay Parbat Legal Advisor

Board

Secretary Jackie Freeman UK Sport

1. Introduction and Apologies for Absence

Action

Rod Carr welcomed Members to his first meeting as Chair of the Board. He welcomed Ros Francis to her first meeting as Director of Finance & Investment and Frances McLeod was also welcomed to the meeting. Apologies were received from Louise Martin.

Looking forward, the Chair expressed a desire to better understand the priorities of the Home Countries and to build on improved co-operation and collaboration with the BOA and BPA. He also expressed a desire to build a close relationship with those sports that sit outside the traditional 'Big Five' UK Sport funded sports.

Recruitment of two new Board members would start shortly and DCMS

would be leading on the advertising campaign.

Due to a current vacancy on the Remuneration Committee, Chair had asked Philip Kimberley to join the Committee. This was approved by Board.

2. Declaration of Interest

Members were reminded of the need to declare their interest in any items requiring a decision and to remove themselves from such decision making. Nick Bitel and Laura McAllister declared a potential conflict around item 7.1 covering the Tour de France. Jonathan Vickers also declared a potential conflict around item 7.2 in his role as Member of the Major Events Panel.

3. Approval of Minutes

One minor change was noted in the minutes of the meeting of 30th March. Otherwise they were approved as a true record of the meeting.

4. Matters Arising

JV asked when Board might be able to view a report on the Staff Survey. LN explained that each Directorate would be meeting as a team to look at the findings and once these meetings have taken place, the Directors Team would then meet to discuss results and recommendations. Due to timescales, this work would not be completed before the end of June. Members felt that the Board meeting in September would be too late so it was agreed that Board would be sent the headlines in the form of slides.

UKS

LN confirmed that the contract with BUPA, as UKS athlete medical provider for 2013/14, had been signed.

LN informed Board that work is currently underway to develop a Performance Framework for UK Sport and this, along with DCMS KPIs, will be shared with Board at the right time.

UKS

Executive Team Report

LN introduced the Executive Team Report and drew Board's attention to the following:

- The UKS Directors team met with BOA colleagues to share details of respective strategies.
- Confirmation of two new appointments to the EIS Board (Malcolm Brown and Peter Bentley) in line with making their Board more technically focussed.
- UK Sport has been in discussion with DCMS as part of a one year Comprehensive Spending Review which Government plans to complete by mid-June 2013. The outcome is expected in June/July and Board will be kept updated.
- UK Sport has received a letter of claim from lawyers representing an athlete in respect of a doping case that was originally dealt with in 1997. UK Sport legal team are dealing with the claim and LN was merely bringing to Board's attention.
- LMc asked for an update on the joint meeting for Home Country performance leads. ST replied that a meeting had recently taken place and a name for the group, terms of reference, frequency of meetings had been discussed. It had been agreed that this panel would meet a month before the UK Sport Board which would give

Home Country colleagues an opportunity to discuss/input into key UKS strategic decisions before being brought to Board. The Terms of Reference would be shared with Board. Chair suggested that the headlines from the meetings be shared with Board, for information.

UKS

- In reply to a query from NB, DC confirmed that the work on the Guidance on Safeguarding Adults in Sport is joint initiative with all Home Countries.
- The Communications and HR report were noted.

6.1 Winter Performance Update

ST gave a presentation on the results from the Winter sports for the 2012/13 season. He reported that all funded sports are on target with the exception of wheelchair curling. However, UKS is working with the sport to support them with some of the issues they are currently facing. Based on the current performance of the winter sports, ST thought that a record number of medals at Sochi is possible. ST also confirmed that UKS is in communication with the BOA about preparation for Sochi and have offered assistance, if needed. The only concern centres around governance issues with Bobsleigh and Bob Skeleton. UKS is in dialogue with both sports and it is hoped that progress will be made.

ST informed Board that the outcome of the Annual Review for winter sports, currently underway, will be discussed at the June Board meeting and target ranges will be agreed with the sports, although not published until later in the year.

UKS

6.2 PyeongChang Investment Process

ST presented paper UKS21 which outlined the high level approach to be followed for investment decisions into winter sports towards success at PyeongChang in 2018 and 2022. The aim is to apply the same approach for the winter sports as was applied to the summer sports through project Rio. This would include: adherence to the current UKS Investment Principles; winter sports to be considered within a meritocratic table; same rigour applied to the information required from the sports and the same financial parameters used. A workshop for all winter Olympic and Paralympic sports will take place on 14 May and preparation of the initial draft business cases will begin. Final business cases will be submitted mid-March to mid-April 2014 and these will be discussed by UK Sport panels in May with investment decisions being approved by Board in June/July next year.

LN took the opportunity to highlight to Board emerging risks in the latter two years of the 2013-17 financial plan relating to the funding required to support Winter sports as they move through Sochi 2014 to PyeongChang 2018. This was in the main due to the preliminary estimate of the number of potential athletes for whom (following a very successful winter season) a case might be made to support Winter medal potential in either 2018 or 2020. LN pointed out that figures are purely indicative at the present time and will become clearer when draft business cases are received and reviewed.

While Board members were delighted that performance potential had

improved significantly, they were concerned that the potential investment had been underestimated within the financial plan which contained a very limited contingency. It was therefore agreed that an action plan to enable emerging risks within the cycle be managed be submitted for discussion at the next Audit Committee and CH, as Chair of the Audit Committee confirmed that this would be discussed at the June Audit Committee meeting.

DC informed Board that planning was underway for the annual review of Summer sports in advance of the Board meeting in December and £10m had been set aside for Annual reviews over the cycle. It was agreed that time be allocated at the June Board meeting to discuss emerging risks.

UKS

6.3 Mission Control Review

ST presented paper UKS 22 for information which provided Board with an update on progress with the review of Mission Control and the development of the Mission 2016 process. An engagement group meeting had taken place to provide feedback on how UK Sport can effectively manage the relationship between the Mission 2016 process, the public tracker boards and the investment decision making process. ST outlined the key themes emerging from the consultation to date and the next steps. A full report and recommendations for approval would be made to Board in September with first submissions being due in October.

UKS

Due to a conflict of interest, the Chair confirmed he would step down from his role as a member of the Mission Control Panel.

6.4 Update on British Amateur Boxing Association (BABA)

DC gave Board an update on the situation at BABA where relationships between home countries and the GB Board have broken down. An EGM had been scheduled to take place to vote on a motion of No Confidence initiated by Scotland yesterday but this was postponed due to confusion over voting rights. UK Sport's priority is to protect the athletes on the World Class Programme and DC explained that a time-limited Special Purpose Vehicle (SPV) might be required to provide a different governance structure to protect UK Sport's investment. Deloitte had been consulted for their independent advice and to identify any risks with this proposal.

After discussion, Chair asked DC to e-mail to Board a recommendation to activate a SPV and to state what the trigger point would be so that UK Sport would be able to take action when appropriate and timely. Board agreed that it was vital that strict governance conditions should be imposed to avoid a repeat situation. DC reminded Board that the conditions of grant included governance conditions.

UKS

VW and the Communications team would work on preparing suitable lines in case of media interest.

7.1 Tour de France update

LN gave Board an update on discussions around the event, and reminded Board that it had agreed that UK Sport would be prepared to oversee Government investment into the event, but only on the basis that a robust and investable proposition could be developed, and that UK Sport would be

able to determine appropriate investment conditions.

LN reported that a review into the Tour de France has been concluded which showed a substantial projected deficit. The report had been shared with Government for their consideration.

SM explained the importance of identifying a suitable underwriter of last resort, and Leeds City Council would be approached to provide this function. A suitable governance structure was currently being developed and work had begun on team structure. A decision from Leeds City Council on their role, budget and ability to underwrite is expected at the end of May.

Board thanked SM and his team for the work to date, and highlighted concerns over the projected timescales, capability of partners and the availability of an underwriter. Board thought that an acceptable risk analysis should be incorporated into the planning. All agreed that the one-year-to-go point would be critical, and that a final decision on UK Sport involvement should ideally be taken at the Board meeting in June. They also agreed that there must be a robust plan with a balanced budget, a robust governance structure to drive delivery as well as a robust leadership of that structure.

7.2 Major Events Panel – Terms of Reference

SM introduced paper UKS 24 and reminded Members that they had agreed to reposition the Panel as a more technically focussed sub-committee with key strategic decisions being brought to Board. Officers, in consultation with the Major Events Panel Chair, have undertaken a review of the Panel and the Terms of Reference were being presented to Board for approval.

Board approved the Terms of Reference for the Major Events Panel which have been revised to reflect the strategic direction agreed by Board at the previous meeting.

8. Eligibility Criteria - Conduct

DC reported that following the last meeting, a policy document had been written and circulated to Board members prior to the meeting for their comments. These had been received and the document would now be circulated to a wider stakeholder group for a 6-week consultation period before final approval is sought from Board. In the meantime, if there were any individual issues that required urgent review, these would be brought to the next Board meeting for discussion.

DC highlighted two cases that had been brought to his attention and decisions needed to be taken before the policy and process are formally in place. It was agreed to convene a sub-committee of the Board to discuss the two cases and Chair agreed to confirm names to DC.

9. Board Events Calendar

This was noted.

UKS

10. Any Other Business

Chair discussed possibility of Board overnight stay before a meeting and asked Members to think about how they could take advantage of additional time around a meeting. It was suggested that a dinner takes place with unminuted discussion on one two themes that may emerge over the Summer.

11. Date of next meeting: 26th June 2013

