



**Minutes of the UK Sport Board Meeting held
on 23 June 2016
at
UK Sport, 21 Bloomsbury Street, WC1B 3HF**

Present

Chair Rod Carr

Attendees: John Dowson
Nicky Roche
Nick Bitel
Lis Astall
Mel Young
Brian Delaney
Paul Thomas

UK Sport Staff	Liz Nicholl Simon Morton Simon Timson Vanessa Wilson Sophie du Sautoy Paul Buxton Esther Britten Ian Robinson Elena Christie Jane Purdon Alex Simon Vijay Parbat	Chief Executive Chief Operating Officer Director of Performance Director of Commercial & Communications Director of Finance, Investment & Business Services Head of Performance Investment (item 8.3) Head of Major Events (item 8.5, 8.6 and 8.7) Head of High Performance System Strategy (9.2) Planning and Project Manager (item 9.2) Head of Governance (item 9.1) Head of Commercial (item 9.3) Head of Legal
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DCMS	Nick Pontefract	Deputy Director, Head of Sport
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Observer	John Steele	Chair EIS
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Board Secretary	Nicky Anderson	
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1. Introduction and Apologies for Absence

Action

The Chair welcomed members to the meeting and apologies were received from Sarah Springman and Neil Chugani.

2. Chair's Update

Chair reflected on Governance as a major theme nationally and internationally. Chair highlighted that the IAAF will meet on 27 June to discuss Russia's participation in the Rio Games.

Chair informed Board that although there will be inevitable media scrutiny on the Organising Committee of the Rio Games, he had full confidence in the BOA and BPA preparations in the run up to the Games.

3. HCSC update

PT, MY, BD and NB updated Board on current matters of strategic interest in each Home Nation.

Board agreed it would be useful for UK Sport to instigate setting up introductory meetings with new Ministers in the devolved administrations.

UKS

4. Declaration of Interest

Members were reminded of the need to declare their interest in any items requiring a decision and to remove themselves from such decision making.

Nick Bitel, LLDC Board member declared an interest in item 8.5

John Dowson, Chair of GB Boccia declared an interest in item 9.1

Simon Timson, Director of Performance and Vice President of the BBSA declared an interest in item in 8.3

5. Approval of Minutes

Item 9.1 from the 18 May minutes to read:

Board agreed that the Executive Team should focus on a combination of Option 1, a meritocratic focus and Option 4, a co-funding approach and suggested the Executive Team explore the potential for holding a small fund for Innovation over the Tokyo Cycle.

Item 9.4 from the 18 May minutes to read:

Board discussed the proposed options and agreed to hold a public meet the Board session aligned to one of UK Sport's scheduled Board meetings next year. Board will review after the first session.

With these minor changes the minutes were approved as a true record of the meeting.

6. Matters Arising

LN updated on the Board action log and highlighted that the 2014 actions had been embedded into ongoing work as explained at the top of the spreadsheet. LN had made the decision not to produce an Executive Team Report for this meeting due to the close proximity of the May meeting. The following items were noted:

A process had been agreed with DCMS on joint UK Sport and Sport England Triennial Review/Sport Strategy action updates and these would be shared with Board at appropriate points. **UKS**

It was noted that the EIS name would be reviewed alongside Tokyo Planning. **UKS**

Board discussed the designation of the Accountable Officer within the British Judo Association and noted that a letter will be sent to British Judo from LN and Jennie Price, CEO of Sport England. Board requested that the wider issue of support and training for Accountable Officers be considered. **UKS**

The Governance Code will be discussed in item 9.1.

7. Finance Update

SdS introduced UKS 30 and updated Board on the latest 4 year position on a management accounts basis to reflect the final 15/16 outturn and forecast changes in the 16/17 financial year. SdS highlighted the favourable movement in lottery income for 15/16 attributed to a series of rollovers in early 2016 while noting that the April 2016 income was at its lowest level since 2014.

8.1 Annual Report & Accounts 2015/16

SdS introduced UKS 31, the UKS Group Annual Report and Accounts for 15/16 and gave a verbal update on a few minor changes to the Annual Report & Accounts post the version circulated to Board. The Accounts had been subject to an independent Audit by the National Audit Office (NAO) which had recommended a clear audit opinion. JD updated the Board on the role that the Audit Committee had played in reviewing the accounts and positive feedback received from the NAO.

Board approved the Annual Accounts for 2015/16 subject to the minor changes as discussed in the meeting.

Board requested as part of the process going forward a copy of the EIS Accounts to be submitted to the Board for information. **UKS**

8.2 UK Sport Group Audit Committee Report 2015/16

JD presented to the Board an Annual Report of the Audit Committee, setting out the work that they had undertaken during the year and the forward work plan. JD highlighted the preparation of such a report as good practice to support the approval of the Annual Report and Accounts.

Board noted and approved the Group Audit Committee Report 2015/16.

8.3 Winter Sport Annual Investment Review.

BD joined the meeting.

ST introduced paper UKS 33 and gave context and background to the 2016 Winter Sport Annual Investment Review (AIR). PB presented more detail of how the recommendations will help maximise PyeongChang performance from the budget available.

Board approved:

Funding increase to protect and enhance medal potential in Bobsleigh, Curling, Figure Skating, Short Track Speed Skating and Para Ski and Snowboard, in total £627,107 as outlined in the paper.

Board noted the correction to the award to National Ice Skating Association (NISA) as outlined in the paper.

Wheelchair Curling's funding is ceased as outlined in the paper.

Investment into Skeleton and Ski and Snowboard remains unchanged.

Delegated authority to officers to determine appropriate conditions of grant for all awards recommended in the paper.

8.4 Rio Medal Targets

ST introduced UKS 34 and updated Board on the performance target ranges for the forthcoming Rio 2106 Games, for both Olympic and Paralympic. Board was reminded that the Medal Target Range is linked to UK Sport's KPIs with the Department of Culture, Media and Sport (DCMS) and will be the basis of measuring success.

Board considered and endorsed the medal ranges proposed.

VW outlined plans for the media briefing to announce the Rio medal targets to the public. Board noted the plans.

8.5 Major Events Recommendations

EB joined the meeting.

SM introduced paper UKS 35

Board agreed the Major Events Panel recommended grant to the European Modern Pentathlon Championships 2019 as outlined in the paper.

Board agreed that the recommendation for the European Wheelchair Rugby Championships 2019 should be delayed until December, by which point there would be greater clarity regarding the overall resources available to both UK Sport and the NGB.

It was noted that Board would receive an update at the December meeting. **UKS**

A bid to host the 2019 Road Cycling World Championships was discussed.

The risks and opportunities were noted and it was agreed that an investment decision would be taken at the September meeting, which would follow the submission of hosting plans to the UCI but prior to a formal bid decision. Board agreed that officers and the Major Events Panel should continue to evaluate the detailed plans to host the event. Board was invited to feedback outside of the meeting on the proposed conditions outlined in the paper.

8.6 European Aquatics Championships 2016

EB introduced paper UKS 36.

Board discussed lessons learnt through the hosting of this event and ways in which challenges might be mitigated in future. A joint statement by British Swimming and UK Sport should be drafted setting these out. **UKS**

Noting the commitment that had already been made to consider support should British Swimming provide the first £250,000 of underwrite, **Board agreed to release up to £240,000 to Swimming Championships 2016 Ltd in relation to the costs of hosting the European Aquatics Championships 2016, subject to conditions outlined in the paper.**

8.7 International Events Strategy

SM introduced paper UKS 38 that built on Board's discussion at the May Board on the new Events Strategy.

Board agreed that UK Sport should delineate its future events support via two investment programmes: a Pinnacle Events Programme (name TBC) to target the biggest and most significant events in world sport, and a Performance Events Programme to drive performance benefits to funded World Class Programmes.

The scope and high-level criteria to underpin these programmes were discussed and agreed in line with the paper, subject to a number of comments and clarifications including increasing the importance of an event's reach, considering how to reflect the viability of an event, and considering how Paralympic events would be treated.

Further work would be undertaken to build up more precise hosting target lists following discussions with external partners. The executive team also agreed to develop a set of investment principles to underpin the operation of these programmes, with a view to presenting these at the September Board. **UKS**

EB left the meeting.

8.8 Eligibility Policy

SM introduced paper UKS 37 and Board discussed recommendations to amend the Policy and Rules.

Board agreed the change to Rule 1 of the Eligibility Rules of

Procedure to allow

- **decisions falling under Paragraph 2.4 of the Eligibility Policy to be made by the Executive (subject to approval by the ESC Chair) but not including anti-doping violations which are dealt with under paragraph 3.3.**
- **the ESC, at its discretion and, subject to the athlete's ability to make representations, to defer a decision on athlete eligibility to the date of expiry of their ban.**

Board agreed that the Executive Team should further investigate whether changes should be made around the two year trigger point.

9.1 Governance Code Update

SM introduced paper UKS 39 and updated Board on progress on the development of the Governance Code. Board discussed a range of issues including the definition of independence, the nature of recruitment to NGB Boards, the impact of domestic term-limits on those targeting positions in International Federations, and the value of diversity targets. Points were also made on the need to assist smaller sports with template policies, and incorporating the role of volunteers within the section on 'management and staff'.

Board will agree the Governance Code in September, with the executive team pre-circulating a draft copy for comments in August.

UKS

9.2 2017-21 V-MOST Planning Update

LN introduced paper UKS 40 highlighting that this is an ongoing critical piece of work. LN drew Board's attention to two re-worded Objectives which IR presented. Board discussed and agreed the wording and noted that at this stage the KPIs are not yet fully refined.

Board will receive V-MOST planning updates at future meetings.

9.3 Commercial Update 2017/21

VW introduced paper UKS 41 and together with AS presented to Board an overview of the collective efforts and initiatives undertaken with UK Sport's involvement since 2009 to engage the commercial sector.

Board discussed past, current and potential new initiatives which could help shape the future direction of travel. Board added caution that UK Sport's own efforts could cannibalise the market for sports, of the effort taken to do this work in a complex landscape and perhaps the strategic ambition should be support to UK Sport's major investor, the National Lottery, in data generally and around broadcast given UK Sport's investment into major events.

Executive Team to explore options for future direction of travel. Board to consider these options at a future Board meeting.

UKS

10.1 Future Project Para Plan

Board received and noted item. Chair invited Board to feedback after the meeting.

10.2 DCMS KPIs

Board received and noted item. Chair invited Board to feedback after the meeting.

10.3 Audit Committee minutes

Board received and noted item. Chair invited Board to feedback after the meeting.

10.4 Major Events Panel minutes

Board received and noted item. Chair invited Board to feedback after the meeting.

11. Any Other Business

No other Business

12. Date of next meeting: 22 September 2016