



**Minutes of the UK Sport Board Meeting held  
on 18<sup>th</sup> March, 2014**

**Present**

**Chair** Rod Carr

**Attendees:**

Nick Bitel  
Jonathan Vickers  
Mark Hanson  
Louise Martin  
Sarah Springman  
Lis Astall  
Laura McAllister

**UK Sport Staff**

Liz Nicholl	Chief Executive
David Cole	Chief Operating Officer
Simon Morton	Director of Major Events & International Relations
Simon Timson	Director of Performance
Sophie du Sautoy	Director of Finance, Investment and Business Services
Paul Cox	Head of Communications
Lara Hayward	Legal Adviser
Paul Buxton	Head of Performance (Item 6.6)
Jonathan Bennetts	Sport Investment Manager(Item 6.6)
Esther Britten	Head of Major Events (Item 6.3)
Robert Morini	Head of International Development (Item 7.2)

**Board Secretary** Nicky Anderson

**Observer** John Steele Chair of EIS

**DCMS** Nick Pontefract Head of Sport

**1. Introduction and Apologies for Absence**

**Action**

The Chair welcomed Members to the meeting. Apologies were received from Brian Henning and Philip Kimberley.

## 2. Declaration of Interest

Members were reminded of the need to declare their interest in any items requiring a decision and to remove themselves from such decision making. Louise Martin, Chair of sportscotland declared an interest in item 6.5 relating to the Commonwealth Games Federation. It was agreed that LM would leave the meeting for that item.

Sarah Springman, Vice President of International Triathlon Union, ex-Chair of British Triathlon, Director of EIS, member of British Rowing around Major Event Strategy item 6.4 and Lis Astall as ex-President of British Show Jumping around Major Event Strategy item 6.4. It was agreed that it would not be necessary for SS and LA to leave the meeting.

## 3. Approval of Minutes

The minutes from 31 January were approved as an accurate record of the meeting.

The minutes from 10 March were approved with the amendment (in italics) under the heading 5.2 Synchronised Swimming, paragraph 5 to read;

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In reaching their decision, it was noted by the Board that the new athlete cohort were considered *by British Swimming* to possess greater potential than the previous athletes and the new strategy was aimed at focusing on the duet programme to accelerate performance progress.

Minutes from 11 March were approved with the amendment under the heading 5.2 Basketball, paragraph 5;

In reaching their decision, Board noted that whilst participation in the sport is important it is not within UK Sport's remit *to fund this element* and that there remains an elite tier to the sport within the national and international Basketball leagues.

## 4. Matters Arising

There were no matters arising.

## 5. Executive Team Report

LN introduced the Executive Team Report and drew Board's attention to the following:

- Project Connect coaching posts are in place in Wales and Scotland and the other two positions for are nearing completion with interviews for the NI position having taken place on 6 March and the Sport England interviews scheduled for 17 March.
- The Athlete Medical Scheme (AMS), currently underwritten by BUPA, is due for renewal on 1 April 2014. Insurance brokers have reviewed other market options and based on the level of service, existing operational processes in place, potential for commercial activity as well as price, it is proposed that BUPA continue to be the provider of the Athlete Medical Scheme.
- A 2014 renewal price of £1.67m has been negotiated.
- **Board agreed to confirm BUPA as UK Sport's Athlete Medical Provider for 2014/15 at a cost of £1.67m.**

The UK Sport delegated authority policy sets out the various delegated limits for members of UK Sport staff. Following the introduction of the Deputy Director of Performance post, **Board approved to include limits for the Deputy Director at the same levels as a Director (up to £150k for procurement decisions and up to £250k for Performance grants within budget and strategy while acknowledging the primary role of the Director in decision making).**

- An assessment of data and information management capability and needs in UK Sport is being undertaken to inform the development of an Information Management system. Board sought confirmation that potential synergies are explored with the home countries. UKS
- Board sought clarification on the measurement of the effectiveness of athlete appearances. LN confirmed that an update would be presented at the May meeting. UKS

### **6.1 UK Sport Board Terms of Reference**

DC introduced the Terms of Reference/Schedule of Reserved Decisions – UK Sport Board document and invited Board to comment.

DC to work up a final document with amendments as discussed by Board and present to Board for final approval in May. UKS

### **6.2 UK Sport summary Business Plan and Draft KPIs**

DC introduced the 2013-17 UK Sport summary Business Plan and reminded Board that it was a requirement in our funding agreement to have a high level public facing document available. Board were invited to comment.

**Board approved the summary UK Sport Business Plan with the modifications discussed in the meeting.**

Board was invited to discuss the draft KPI document presented. The KPIs were those proposed for discussion with DCMS with a view to them being integrated within the Funding Agreement. DC highlighted that the Governance aspirations are to be refined in due course through discussion with partners. UKS

**Board approved the KPI document.**

### **6.3 Major Events Hosting Strategy 2019-2023**

SM and Esther Britten made a presentation to the Board to share the results of the process that had been undertaken to identify and prioritise major event hosting targets in the 2019-2023 programme, and to explain the recommendation for a confirmed budget, to enable UK Sport and NGBs to progress major event bids for 2019 and beyond.

**Board approved the revised major events programme objectives and weightings as proposed in the paper.**

**Board agreed to the proposed interim investment level of £3.6m pa for the four-year period from 2019-2023. There was in principle agreement to the full investment level of £5.5m pa, but Board agreed that it would wait until 2015 before reviewing and confirming this full budget.**

## **6.4 Major Event Recommendations**

SM introduced paper UKS 13.

**Board approved a grant to Glasgow City council of up to £345,000 to towards the bidding and staging costs of the 2017 World Team Badminton Championships to be held in Glasgow subject to the conditions outlined in the paper.**

**Board approved a grant to GB Taekwondo of up to £330,000 towards the bidding and staging costs of the 2014 World Taekwondo Grand Prix to be held in Manchester subject to the conditions outlined in the paper.**

## **6.5 Commonwealth Games Federation Support for the Head Office**

Louise Martin left the room.

SM introduced paper UKS14 for the Board to take a decision on the future of UK Sport's financial support of the Commonwealth Games Federation head office in the UK.

**Against the rationale set out in the paper, Board agreed not to continue providing financial support to host the CGF head office in London beyond September 2014 and for the decision to be communicated now to provide CGF with immediate clarity as it considers its future location.**

## **6.6 Annual Investment Review - Consideration of the financial impact of the sport representations**

DC introduced paper UKS 16 outlining the outcomes and implications of Representations made following the Annual Investment Review.

**Board approved the additional investment of £250,276 (inclusive of APA) to Badminton England (on behalf of GB Badminton) for the remainder of the cycle;**

**Board approved the award of £894,109 (inclusive of APAs) to British Weightlifting to support a programme of six athletes at Podium Potential level.**

**Board agreed that the Weightlifting programme be assigned "Foundation Programme" status (with the appropriate conditions and support).**

**Board noted that the Executive will liaise with British Weightlifting over the coming weeks to finalise any implications this revised award will have on the ability of the GB Powerlifting programme to deliver against agreed targets (due to degree of integration of the two World Class Programmes).**

**Board approved to delegate authority to the Executive to agree specific conditions of grant for these awards.**

## **7.1 Finance Update**

### **2013/14 Forecast**

SdS introduced paper UKS 16A reporting that following the January 2014 Annual Review investment decisions, the deficit reported at 31 January 2014 Board for the 13-17 period was £0.49m. A detailed re-forecasting exercise for 13/14 has taken place. The latest forecast position is a breakeven on exchequer and a deficit of £9.69m on the Lottery accounts for 13/14.

**Board noted the latest forecast position and level of risk around lottery income.**

### **2014/15 Budget and Updated 2013-17 Financial Plan**

SdS presented paper UKS 16B outlining the 14/15 Budget and a revised 13-17 plan.

**Board noted the forecast lottery income for the 14/17 period.**

**Board noted the emerging cost pressures identified outside of the original 4 year plan agreed by Board and now reflected within the budgets and financial plan and in doing so noted the need to seek DCMS authority to convert revenue to capital to support the development of the Management Information System (MIS)**

**Board noted the further cost savings identified and now reflected in the 4 year plan.**

**Board discussed the remaining deficit of £4.58m and provided approval in principle that the lottery reserves can be used to fund this as a maximum.**

Board also noted that LN and the Directors team were managing further anticipated pressures on budgets and headcount arising from the development of the Mission Strategy and Analysis function and the MIS.

**Board approved the budget for 14/15 and noted the latest 13-17 financial plan position.**

## **7.2 International Development Future Scope**

LN introduced paper UKS 17, highlighted the achievements of UK Sport's International Development team and acknowledged how positively Robert Morini (RM) had been leading the team over a period of uncertainty and change. LN reminded Board that the context of the discussions relates to pressures on UK Sport resources and the DCMS expectation that the IN charity becomes self-sufficient. LN summarised the options for Board to consider the future scope of UK Sport's International Development work, including priorities, resources and relationship with its charity partner – International Inspiration (IN) – beyond March 2015.

After consideration of all options presented, the Board agreed to support a reduced international development function, complimenting UK Sport's Major Events, International Relations and Governance objectives and contributing strategically to UK wide international objectives by retaining the capacity to be able to respond to Government level requests to support

the 'soft power' through sport agenda. Board also confirmed that any relationship with the IN Charity, beyond 31 March 2015, when the current Contract for Services expires, should be on a full cost recovery basis.

### **8.1 Sochi 2014 Olympic Winter Games and Project Pyeongchang**

ST introduced paper and gave a high level overview of Sochi 2014 Olympic and Paralympic performances.

Board acknowledged the medal success with the 4 Olympic and 6 Paralympic medals won; both being within the high level medal target range; both exceeding the bottom of the range targets of at least 3 Olympic medals and at least 2 Paralympic medals; it being the most successful Olympic Winter Games since 1924; the most successful Paralympic Winter Games since 1984 and the first Gold medal won at a Paralympic Games.

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ST highlighted potential challenges for consideration during the Project Pyeongchang 2018 Investment process. A full set of investment recommendations and rationale will be provided to the June Board for decision.

### **8.2 Audit Committee Minutes**

Board received and noted minutes and JV highlighted key points.

### **8.3 Major Events Panel Minutes**

Board received and noted minutes.

### **8.4 Tour de France 2014 Update**

The Company is continuing to perform well in addressing the significant challenges of co-ordinating the delivery of this event in such a short timeframe. The next two months will see the completion of the planning work, the testing and enhancement of planned systems to ensure they are robust and resilient, the sign off of plans by Safety Advisory Groups, and the transition into readiness and delivery.

## **9. Any Other Business**

The Chair informed Board that this would be Mark Hanson's last Board meeting and thanked him for his significant contribution as a Board Member, as Deputy Chair of UK Sport and as Chair of the Major Events Panel over the last 3 years.

Sarah Springman passed on her apologies for the next meeting.

## **10. Date of next meeting: 7 May 2014**