



Minutes of the UK Sport Board Meeting held on 25th January 2012

Present

Chair Sue Campbell

Attendees:

Laura McAllister
Louise Martin
Richard Lewis
Jonathan Vickers
Mark Hanson
Rod Carr
Chris Holmes
Philip Kimberley
Dominic Walsh

UK Sport Staff

Liz Nicholl	Chief Executive
David Cole	Director Corporate Development
Chris Walker	Finance Director
Peter Keen	Performance Director
Debbie Lye	Director International Development
Vanessa Wilson	Director Commercial and Communications

Board Secretary Jackie Freeman UK Sport

1. Introduction and Apologies for Absence

Action

The Chair welcomed Members to the meeting. Apologies were received from Simon Morton. Richard Lewis joined the meeting at 9.30am.

2. Declaration of Interest

Members were reminded of the need to declare their interest in any items requiring a decision and to remove themselves from such decision making.

3. Approval of Minutes

There was one minor amendment to the minutes of 7th December. These were duly corrected and signed as a true record of the meeting.

4. Matters Arising

LN gave an update on the monies received from Team 2012 and reminded Board that UK Sport potentially has up to £1.9m available and delegated responsibility to the CEO had been agreed at the previous meeting.

It was confirmed that the funds were being allocated to support the following:

- Research and innovation projects specifically targeting performance in London 2012;
- Additional awards for sports requiring 'rapid response' support;
- Offsetting the costs of the Athlete Medical Scheme to benefit every athlete;
- An additional award to Summer Olympic and Paralympic sports based on the number of athletes selected for Team GB and ParalympicsGB, to be put towards specific activities to enhance final preparation.

Executive Team Report

LN introduced the Executive Team Report and drew Board's attention to the following:

- **EIS** – UK Sport has received EIS' draft business plan for 2013-17. Officers are reviewing it alongside the project Rio draft business cases from NGBs. LN will report back to Board with any recommendations and, as a wholly owned subsidiary of UK Sport, particular attention will be given to ways of working and any conditions of 2013-17 grant that might be necessary for governance and risk management.
- **Medal Targets** – LN reported that a briefing paper had been prepared to inform discussions with sports, the Minister, the BOA, BPA and LOCOG. LN reminded Board of the requirement to publish medal targets to ensure public accountability. The aspiration is that all communications are clear consistent and appropriate to sports and partners respective responsibilities. It is anticipated that targets will be agreed with sports in March-May and made public in June.
- **Rio planning** – UK Sport is sharing with DCMS the detail of preparation for the major investment decisions to be made in December 2012. DCMS has advised that, while there is an aspiration to maintain Exchequer funding for 2015-17, it will be difficult obtain a commitment in advance of the CSR and, in the current economic climate, risks remain. There will therefore need to be a compelling case and Treasury will need to be engaged at an early stage.
- **Commercial** – UK Sport and Sport England are now actively engaged in the development of a commercial programme and the potential creation of a British Sports Marketing Bureau. This commercial concept will be market-tested with LOCOG commercial partners.

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6.1 Merger update

LN gave Board a verbal update on the proposed merger of UK Sport and Sport England. As yet there has been no response to the letter from Board (sent to Sir Keith Mills and copied to the Minister, Secretary of State and DCMS) following the last meeting. Both LN and the Chair had, however, spoken with the Minister and it is clear that there is still a requirement for a merged body to be in place by April 2013. In the meantime, both organisations are continuing to work together on shared accommodation, shared back office and a commercial strategy. Board agreed that it was

committed to continue working towards a solution that will be a step up for British sport and result in a more integrated landscape for sport in the UK. It was also acknowledged that it was important to ensure that all Home Countries were fully engaged in discussions on joint working. It was noted that the Non-Executive Director members of the Board had been invited to meet with the Minister immediately following the Board meeting.

6.2 Finance Update

CW introduced paper UKS 01 and reassured Board that the financial position remains on track with a further improvement in the Lottery account. However, significant uncertainties remain in the Rio Cycle and so Officers recommended, and it was agreed, that any lottery upside is retained for further consideration in the December 2012 investment review.

6.3 R&I Communications Strategy

Scott Drawer, Head of R&I, UK Sport joined the meeting

VW tabled confidential papers on a R&I project. Members were given time to read through the papers before a confidential discussion took place. It was agreed that the communication strategy needed further development to include engagement planning.

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Scott Drawer left the meeting.

6.4 Major Events Programme Review

Esther Nicholls, Head of Major Events, joined the meeting.

Major Events Review Programme

EN reminded Board that UK Sport's list of hosting major events is formally reviewed by the Major Events team and paper UKS 03 provided Board with the outcomes of the recent review. Fourteen NGBs had sought to make changes to their future strategy and a total of 18 major events have been added to the forward programme and 8 events were removed from the programme. EN emphasised that the pressure on the budget is challenging but it will continue to be monitored through the next 6 month period.

Board were informed that British Cycling had submitted an aspiration to stage part of the 2017 Tour de France. The proposal would be to stage the Grand depart in Edinburgh with 3 subsequent stages to be held throughout England. The proposal has been strategically assessed by the Major Events team and emerged as a priority. This was discussed at UK Sport's Internal Investment Board and despite one or two concerns, the Internal Investment Board saw it as an opportunity to take a strategic lead and work with regional partners across the whole of the UK on a very high profile event.

After discussion, **Board agreed to approve the inclusion of the 2017 Tour de France on UK Sport's list of strategic hosting partners.** This will now enable officers to progress feasibility discussions with British Cycling and potential regional partners. Officers from the Major Events Team are proposing to use funds from the Supporting Programme to be nominally allocated towards the 2017 Tour de France but this will be discussed further at the next meeting of the Major Events Panel in March.

6.5 International Inspiration Update

DL gave a report and presentation to the Board updating the work of International Inspiration. Board and Chair thanked DL for all the work done to date.

6.6 Board Effectiveness

DC proposed that Board carry out a review of its effectiveness during this critical year and an on-line survey has been put together to cover areas of decision making, conflicts of interest, equality and diversity, board governance, Board chair, etc. It was agreed that the survey would be circulated to Members in the next 7-10 days. Answers would be anonymous and the findings will be circulated with papers at the next meeting. The results would be discussed at the March Board meeting with an external facilitator and LN, as Accountable Officer, would be in attendance. It was also agreed that Directors would complete a separate survey.

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6.7 Board Events Calendar

This was noted.

7. Any Other Business

8. Date of next meeting: 27th March 2012