



## Minutes of the UK Sport Board Meeting held on 29th January 2008 at UK Sport

### Present

**Chair** Sue Campbell

### Attendees:

Julia Bracewell  
Philip Carling  
Chris Holmes  
Nigel Walker  
Rod Carr  
Louise Martin  
Shaun Ogle                      On behalf of Sport Northern Ireland

### UK Sport Staff

John Steele                      Chief Executive  
Tim Hollingsworth              Director of Policy & Communications  
Liz Nicholl                      Director of Elite Sport  
David Cole                      Business Support Director

### In attendance

Will Calvert                      Head of Finance (Item 7)  
Andy Parkinson                      Head of Operations, DFS (Item 8)  
Matt Crawcour                      Head of Communications (Item 9)

### Board Secretary

Aimee Twine                      UK Sport

### 1. Introduction and Apologies for Absence

**Action**

The Chair welcomed Members to the meeting. Apologies were received from Nick Bitel & John Scott. Shaun Ogle, deputising for Sport Northern Ireland, was welcomed to the meeting.

### 2. Declaration of Interest

Members were reminded of the need to declare their interest in any transactions requiring a decision and to remove themselves from such decision making.

Rod Carr stated a conflict of interest regarding Item 9.3 due to his relationships with the BOA and advised he would absent himself from the discussion.

### 3. Approval of Minutes

Typographical errors were noted in items 9.1 and 13.

The minutes of 5<sup>th</sup> December 2007 were signed off as an accurate record.

#### **4. Matters Arising**

No matters arose for discussion.

#### **5. Executive Team Report**

John Steele tabled the Executive Team Report. The following areas were highlighted:

- The BAE Systems technology partnership had been very successfully launched on the 23<sup>rd</sup> January. The event was sport focussed with athletes benefiting from the partnership in attendance. Media coverage had been positive to date and the partnership had got off to a good start.
- The formal announcement of the first phase of International Inspiration and the launch of the 'Tomorrow's Champions' athlete buddying programme had successfully taken place as part of the Prime Ministers visits to China and India, with the Chair in attendance.
- A review of the impact of Paralympic investment is about to begin to inform investment recommendations for 2009-13. It will be conducted in close consultation with BPA, BPPS, Governing Bodies and other stakeholders. Outcomes are expected in early summer.

#### **6. Board Events Calendar**

It was noted that the Major Events Panel in April has moved to the 17<sup>th</sup>. Members accepted paper UKS 01 2008.

#### **7. Finance**

##### **7.1 Mid Year Finance Report**

Will Calvert joined the meeting.

The main items for discussion were

- DCMS achieved a flat real CSR funding allocation. As previously agreed (March 2006), UKS were outside of this review process. In addition, our funding letter (received 10 December 07) has confirmed £0.58 m/year capital allocation with an additional £4.1m being allocated through Sport England to EIS over the next three years. The letter also noted "that the Department, with the support of UK Sport, will raise £20m per annum from the private sector".
- Following an exercise conducted by DCMS during 2007 UK Sport's EYF balance has been corrected. The revised forecast balance at the end of March 2008 is £6.7m (all of which will be required to balance our projected income and expenditure to 2012).
- The National Lottery Commission have quantified the potential impact of the 3<sup>rd</sup> Licence and forecast an additional £60m and £100 m/year for good causes – worth at least £2.3m/year to UK Sport. The Secretary of State has also confirmed that OLDF proceeds will be capped at the current £750m planned.
- As a result of the Q3 forecast process £0.3m of non-staff expenditure and £1m of grants has been re-profiled to 2008-9.

- Members were made aware that the budgets for 08/09 will be presented for approval at the March meeting.

Will Calvert left the meeting.

## **8. Drug Free Sport**

### **8.1 Scrutiny Panel Report into Athlete Education**

Andy Parkinson joined the meeting.

Chair introduced paper UKS 03 2008 taking Members through the Scrutiny Panel's review of UK Sport's Education Programme and the findings of the report.

The Panel's report compared the historic costs of the programme with the historic cost of testing and came to the conclusion that whilst the ratio between the two had altered there was no evidence that the drug testing programme had been held back. The programme had been managed well and was widely considered to offer valuable information to athletes. It recommended that UK Sport continue to actively work with other NADO's to ensure continuous sharing of best practice and that the introduction of Intelligence Testing not be held back due to funnelling of staff/resources to the Education programme.

Members accepted the recommendations and thanked the Panel for their work on the report.

### **8.2 Update on Modernisation of NADO Project & Impact on UK Sport of Modernisation Project**

David Cole presented to members on the project to modernise the NADO.

Project Governance will follow formal OGC guidelines and be subject to the Gateway Review process. Project Roles have been agreed in principle and are being discussed with the Minister (as Investment Decision Maker). DCMS have requested that UKS take lead responsibility for developing the project plan and costings associated with the establishment of an independent NADO. DC clarified that this is a DCMS project (not UK Sport) and as such the Project Board will need to operate independently from UKS, with UKS transitioning from owner to stakeholder over time. Board members requested that this approach be made clear in any communications emanating from the project. In addition a Stakeholder Forum (scheduled for mid February) will be established to ensure that all relevant parties are consulted/informed at key stages within the process.

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Members queried how the project can be independent if UKS officers fill the senior project governance roles. DC confirmed that this is an interim arrangement, agreed with the Department, until the process to identify and recruit a Chair and CEO for the new agency is undertaken. On appointment, the incoming CEO will assume the responsibility of Senior Responsible Officer (SRO) for the project. The recruitment process for these roles will be independent from the project and, subject to formal business case approval, be initiated pre-Beijing. As above, this position needs to be clearly communicated to all interested parties.

Members highlighted the very tight timescales proposed for the project, identifying concern as to the level of resource (financial and staff) UKS will need to give to the project to meet such aspirations, particularly with no budget currently set aside for the project. UKS are prepared to absorb the

costs of initiating the project to ensure a business case, with full option appraisal, is presented to the Minister in April. DCMS will then be able to take an informed decision on how to proceed against the level of resource they can commit to the project through implementation. The impact of any costs/abstraction needs to be considered in setting targets within the 2008-2011 Funding Agreement with the department. John Steele made clear that the delivery of UKS objectives must take priority at all times.

The Board discussed the importance of recruiting an experienced Project Manager to lead the programme successfully. Costings for project management will be included in the Business Case to DCMS in April.

Members noted the update from the paper.

Andy Parkinson left the meeting.

## **9. Performance**

### **9.1 2009/2013 Funding and Contingency Planning**

Matt Crawcour joined the meeting.

Members were given a presentation outlining the initial planning, including possible contingencies, and communication strategy for UK Sport's 2009-2013 Investment Strategy.

John Steele outlined the background to the presentation. With UK Sport entering a period of intense public scrutiny with both the publication of the 'Progress to 2012' report from the NAO due shortly and the PAC hearing on 2nd April, Officers asked Members to comment on planning options for the 2009-13 period and how they should be communicated.

Although the Board agreed with the planning approach, it was felt that the right approach now was 'business as usual' and detailed information did not need to be communicated to sports at this time. In the short term, any Governing Body concerns about funding post 2009 that appear to constrain recruitment or retention of key posts should be managed on a sport by sport basis.

**The Board agreed the following recommendations:-**

- **The Board endorsed the approach taken to 2009/13 investment, including contingency planning regarding the £100m**
- **The Board approved the Communications Strategy proposed to inform sports of the current situation and help Government secure the £100million**

Members were advised that a meeting was being arranged with the new Secretary of State within the next 10 days to present on this matter.

### **9.2 Elite Training Centres Update**

Liz Nicholl took Members through paper UKS 05 2008.

A report summarising the findings from the first phase of consultation on the Elite Training Centres (ETC) concept (building on NGB briefings provided by UK Sport as part of the Mission 2012 Workshops) was received from Roger Moreland of Leisure Partners in December. The concept had been broadly welcomed by stakeholders and the majority of individuals saw

it as an opportunity to improve support to Elite Athletes.

However, there were some concerns expressed and questions raised around the detail

The next steps were to develop a revised Project Plan taking into account resolution of the issues identified in the Report. This would include revising target dates for ETC recognition to the period October – December 2008.

Deferral acknowledges commitments in the run up to Beijing and will allow a number of other significant pieces of work to align, including the EIS Review, scUK's planned development of a UK Centre for Coaching Excellence and plans to develop a network of regional centres, plus the development of a UK Talent Strategy.

In the meantime, discussions will continue with stakeholders to promote better partnerships to address issues locally.

Members noted the paper and review.

### **9.3 BOA Holding Camps**

Rod Carr left the meeting as per item 2.

The Chair tabled a letter received from the BOA Chairman on 28<sup>th</sup> January.

The letter was received in response to a letter copied to BOA and then sent from UK Sport to NGBs on 15<sup>th</sup> January conveying the current position with regard to pre-Beijing camps and the awaited evidence of BOA financial need.

The letter from UK Sport had also set out the desire not to hold up critical Beijing planning while awaiting BOA information and invited NGBs to apply to UK Sport for an additional award, with evidence of financial need over and above the existing award to 2009.

The letter from the BOA Chair questioned the relevance of BOA financial need (as requested by the Board) and the need for further details over and above the cash flow projections for 2008 and asked the Board to consider distributing funding to governing bodies on a pro rata accredited team head basis. The pro rata cost for Macau would be for around 50% of the costs with the balance being covered by BOA.

Board discussed the BOA request. It noted that historically UKS had awarded funding to the BOA directly, but current evidence of financial need provided by the BOA was still insufficient to make an award of public funds. It agreed that holding camp requirements should be Governing Body led, and that it was appropriate to remind Governing Bodies that they should be mindful of the fact that any further awards will reduce the overall funding available to sports through to 2013. In doing so, Board supported the approach outlined in the UK Sport letter of 15<sup>th</sup> January.

It was further agreed to forego step one (BOA need) acknowledging that the governing bodies should be responsible for managing their relationship with the BOA to agree the cost structure.

This further decision would be conveyed to the BOA and to the Governing Bodies.

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## **10. World Class Events**

### **10.1 Major Events Panel Minutes & Recommendations**

Members endorsed the following recommendations on awards to be made from the World Class Events Programme.

#### **2010 Shotgun World Cup**

- That UK Sport provides a grant contribution of up to £285,000 towards the staging of the Shotgun World Cup 2010, of which £96,500 is ring-fenced contingency and only to be released with the agreement of the officers and with all recommended conditions of award met.

#### **2010 Women's Champion's Trophy Hockey**

- That UK Sport provides a grant contribution of up to £338,000 towards the staging of the Women's Champion's Trophy Hockey 2010, of which £50,000 is ring-fenced contingency and only to be released with the agreement of the officers and with all recommended conditions of award met.

#### **2010 European Wrestling Championships**

- That UK Sport does not support this event as per Officer recommendations.

#### **2010 Goalball World Championships**

- That UK Sport provides a grant contribution of up to £234,000 towards the staging of the Goalball World Championships 2010, of which £30,000 is ring-fenced contingency and a further £22,000 is ring-fenced underwriting fund, both only to be released with the agreement of the officers. All conditions of award as recommended shall also need to be met.

#### **Members noted the following awards made by the International Director and under the authority delegated by Board:**

- That UK Sport provides a grant of up to £100,000 towards the staging of the UPIM World Cup 2008, at Millfield School, Somerset.
- That UK Sport provides a grant of up to £65,000 towards the staging of Junior European Wheelchair Basketball Championships 2008, at Stoke Mandeville Olympic Village.
- That UK Sport provides a grant of up to £95,000 towards the staging of the LEN European Nations Water Polo (Women's) 2009, at the Manchester Aquatic Centre.
- That UK Sport provides a grant of up to £60,000 towards the staging of the Invacare World Team Cup 2009 (Wheelchair Tennis), at Nottingham Tennis Centre.
- That UK Sport provides a grant of up to £40,000 towards the staging of the Mirror World Championships 2009, at Pwllheli.

#### **Members are asked to note the following awards made by the Chief Executive and under the authority delegated by Board:**

- That UK Sport provides a grant of up to £152,000 towards the staging of the Taekwondo British Open, at the Manchester

Velodrome.

Members asked that the venue of the events be included in any future recommendations paper. Chair noted the request.

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**11. AOB**

Chair thanked Julia Bracewell for her commitment and contributions as a UK Sport Board Member and wished her well for the future.

Members were advised that the UK Sport 2007 Annual Review had been published that week and copies were being sent for information.

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**12. Date of Next Meeting**

**Tuesday March 11<sup>th</sup> 2008, 1000-1400**