



**Minutes of the Meeting of UK Sport Council held on 16  
March 2005 at BBC Television Centre, Wood Lane,  
London W12 7RJ, 9.00am – 11.00am**

**Present**

**Chair** Sue Campbell

**Members** Connie St Louis  
Laura McAllister  
Nick Bitel  
Eric Saunders  
Philip Carling

**UK Sport Staff** Liz Nicholl  
Neil Shearer  
John Scott  
Tim Hollingsworth

Acting Chief Executive  
Director, Corporate Services  
International Director  
Director, Policy & Communications

**Observers** Ian Taylor  
Eamonn McCartan  
Roger Draper

SportScotland  
Sport Council Northern Ireland  
Sport England

**Minutes** Aimée Wells  
UK Sport

**1. Introduction and Apologies for Absence**

**Action**

Chair welcomed members to the meeting and introduced Tim Hollingsworth as the new Director of Policy and Communications and welcomed him to the Board.

Alistair Dempster, Huw Jones, Lord Patrick Carter & Louise Martin had sent apologies to the meeting.

**2. Declaration of Interest**

Members were reminded of the need to declare their interest in any transactions requiring a decision and to remove themselves from such decision making. This would be formally reported in the minutes and on a register completed at the meeting.

### **3. Minutes of the Council Meeting held on 15<sup>th</sup> February 2005**

Chair reminded Members that the Council was not quorate at the last meeting and that all papers requiring a decision had been sent to those unable to attend and decisions were approved.

Item 5 – It is to be noted that Scotland has now been included in the SIA legislation.

### **4 Other Matters arising**

#### **4.1 Quorum**

Chair advised this paper had been brought to the Council for consideration as there were a reduced number of members on the new Board. The recommendation was that the Board discusses what changes to the required quorum might be appropriate e.g. four Board Members of whom one must be a Chair of the Home Country Sports Councils or five Board members if there is not at least one Chair present.

It was agreed that this made sense mathematically but Members queried whether there should continue to be differentiation between Chairs of Home Countries and Independent Members as it had previously been agreed that all Members should be considered Independent Members all representing the interests of UK Sport. It was noted that the route to becoming Members was however different.

Council agreed to postpone the decision until a future meeting as to pass a resolution there must be a majority of three quarters of the members present and voting and it was evident from the discussion that this would not be the case.

ALL  
Reconsider at  
future Board  
meeting

#### **4.2 Scrutiny Panel Terms of Reference**

John Scott introduced amendments to the terms of reference for the Scrutiny Panel developed by Adrienne Fresko. These changes reflected the comments made by members at previous Council meetings and subsequent email comments and had been discussed with Adrienne Fresko who believed they met the objectives of creating an independent panel.

Members were reminded that Council had endorsed the recommendation of the PMP Report for the establishment of an independent Scrutiny Panel which had in turn been endorsed by Sports Cabinet. The changes to the terms of reference would enable a full and thorough review of policies, systems and practices place to ensure no conflict occurs between UK Sport's responsibilities for high performance sport and anti-doping, whilst maintaining Council's responsibilities and accountabilities. The necessity for and nature of ongoing work would be discussed between the chair of the panel and the chair of UK Sport following this initial assessment.

Members discussed the proposed changes and agreed these now reflected an appropriate balance between independent scrutiny and Council accountability.

The revised terms of reference were approved and officers instructed to commence recruitment.

JSc

### 4.3 Framework of Responsibilities

Chair advised that no written comments on the above Framework had been received since the last Council meeting.

Members asked for clarification on the appointment of the CEO and the approval of the Secretary of State. Chair advised that the CEO recruitment and salary is approved by the Board via the responsibility it has delegated to the Remuneration and Appointments Panel but the Secretary of State has the right of veto on final decisions.

### 4.4 Private Security Industry Act (SIA) 2001 and Licensing Act 2003 Update

Liz Nicholl advised members that she had attended an SIA meeting with Ministers and Officials of Home Office and DCMS, the Premier League, the F.A. and the Football Licensing Authority.

The aim was to obtain exclusion from the Act for sport but DCMS and Home Office Ministers and officials could not reach agreement on this. The outcome was exemption for football with regulatory responsibility via the Football Licensing Authority based on the principle of equivalency and to avoid dual regulation. The point was made that arrangements for football should not be seen as a benchmark for other sports and commitment was given to a very light touch and proportionate approach for other sports which may not rule out exclusion for some. The challenge is to identify a suitable and proportionate framework for other sports and the way forward may be via a banding of sports events. A further meeting was to be held on Monday 21<sup>st</sup> March.

TH to update

Licensing Act Meeting – The Chair reported that the Minister had advised that it was not intended to impact on sport and will state this in public. Examples collated by CCPR were given to his officials to show impact on clubs. The current position is one of consultation as the Act does not come into force until November 05.

It was agreed that briefing notes should be shared with Home Country Sports Councils.

Chair

### 4.5 WADA Compliance

John Scott provided a verbal update. He explained the framework of documents guiding compliance.

- **UK National Anti-doping Policy** – which sets out the high level policy principles and the Sports Councils collective approach to sanctions
- **Model Rules for NGBS** – the detailed technical manual for governing bodies which sets out how the principles of the Policy and the requirements of the WADC and UK Anti-doping Programme will be implemented in practice (this governs the NGBs relationship with its athletes/support personnel)
- **The UK Anti-doping Procedures Guide for Sport** – this sets out the detailed procedures which NGBS and athletes will need to follow, for example applying for a Therapeutic Use Exemption.
- **NGB Agreement** - the agreement which sets out the requirements for NGBs participating in the UK Sport Anti-doping Programme (in effect

implementing the Policy and requirements of the WADC). This document governs the relationship between UK Sport, the HCSC and the NGB.

He explained that the final document, the NGB Agreement, is being drafted by UK Sport's specialist legal adviser and will be circulated first to HCSC specialist staff for comments and then, following this, to NGBS. This Agreement, along with the anti-doping terms and conditions for the new funding agreements (already shared with the HCSCs) form the detailed mechanism by which the UK Sport Council approved policy on joint sanctions will be implemented.

The timetable for compliance by NGBs and how international monitoring will take place was also explained.

It was noted that SportsScotland would need to verify the documents in respect of Scottish law.

Members requested that a paper be circulated explaining this process and the various documents and that once finalised they receive a copy of the NGB Agreement. The Council was reminded that Members would need to approve the National Anti-Doping Rules and it was agreed these would be circulated for information and any questions. It was agreed the Model Rules should be formally adopted once consultation had been successfully completed. JSc

## **4.6 Mega & Major Events Strategy**

John Scott provided a verbal update.

He explained that the UK Mega Events strategy was under the leadership of DCMS who had been in discussion with the devolved administrations. DCMS had anticipated taking this to Sports Cabinet but no meeting had been arranged.

He explained that the major events strategy required further review and that UK Sport will be circulating a revised version to the HCSCs for further input and that meetings will be arranged with appropriate staff. Contact will initially be through the CEOs. JSc

Roger Draper noted that the strategy needs to work alongside the wider facilities strategy and mesh with future planning.

## **5. Investments**

### **5.1 Non Olympic Award Recommendations 05-06**

Liz Nicholl led the discussion on the 2005-2006 award recommendations. She reminded Members that Sports Acrobatics was the only sport yet to be considered as still may be included in the Beijing Olympics. A decision is due in July and if included the summer Olympics Performance Investment model would apply as they have medal prospects. In the meantime their current award will be extended to September 2005.

She confirmed that the proposed awards for 05-06 had been discussed with Home Country Chief Officers and there would be further discussions on the LN

06-09 awards and the potential impact on a sport by sport basis. She also confirmed that UK Sport would make it clear to UK Governing Bodies that reduced UK funding does not mean that they should not expect additional funding from the Home Country Sports Councils. There was also a concern about impact if costs were passed down to Home Country Governing Body level.

The following awards for 2005-2006 were discussed and agreed:

**British Water Ski**

*To be awarded:       £150,000       Governing Body Support*  
*£39,170       World Class Programme*

**British Orienteering Federation**

*To be awarded:       £122,000       Governing Body Support*  
*up to £98,000       World Class Programme*

**British Mountaineering Council**

*To be awarded:       £73,500*

**National Caving Association**

*To be awarded:       £11,000*

**British Gliding Association**

*To be awarded:       £40,000*

**British Hang & Para Gliding Association**

*To be awarded:       £30,000*

**British Parachute Association**

*To be awarded:       £25,000*

## **5.2 Other Organisations Award Recommendations 05-06**

The following awards were discussed and agreed:

**Sports Coach UK**

**To be awarded: between £450,000 - £500,000 2005 – 2006 Confirmed**

The actual amount is to be agreed at officer level to ensure there is no duplication with UKCC ring-fenced funding. Funding for 2006-2009 will be reviewed during the year

Nick Bitel left the meeting citing a conflict of interest as he is an Arbitrator/Mediator for SDRP

### **Sports Dispute Resolution Panel**

**To be awarded:       £150,000       2005 - 2006**

During the year consideration should be given to whether there should be a future model of user funding and eventual self sufficiency.

### **British Association of Sport and Exercise Sciences (BASES)**

**To be awarded:       up to £20,000 2005 - 2006**

**up to £20,000 2006 - 2007**

**£0                       2007-2008**

**£0                       2008-2009**

### **British Athletes Commission (BAC)**

**To be awarded:       £50,000       2005 - 2006**

**£50,000       2006 - 2007**

**£50,000       2007 – 2008**

**£50,000       2008 – 2009   Planning Figure**

Agreed that this should be reviewed post-Beijing

Nick Bitel rejoined the meeting

## **5.3       Winter Sport Investment**

It was noted that the Women's Bobsleigh squad had recently won the silver medal at the World Championships. The following additional award to BBA to support Turin preparation was discussed and agreed:

**That a World Class Performance Programme award of £60,000 is made to the British Bobsleigh Association to support the Women's programme between April 2005 – September 2006**

## **5.4       Research Institute**

***Eric Saunders left the meeting at 10.50am***

Liz Nicholl gave a progress report on the Research Institute initiative. Members endorsed the proposed model to create a Research Institute with a focus on excellence in Human Development to support the development of World Class personnel. It was agreed that the three way partnership between UK Sport, Loughborough University and a potential sponsor should be progressed.

## **6.       Audit Committee**

### **6.1       Minutes of the Meeting on 22 April 2005**

Members were asked to discuss Audit Committee Membership as a Council Member would be needed to replace Alastair Dempster on his 'retirement' as Chair of SportScotland and consequently as a UK Sport Council Member.

Chair recommended Louise Martin and it was agreed that she be asked. Members discussed the possible need for external input and this may be something to pursue in the future. Chair

Members were also advised that the risk register would be coming to Board in May NS

## **6.2 Delegated Authority**

Members were advised that the Delegated Authority paper was still being considered by the Audit Committee. A revised draft will be brought to next Board meeting. LN/NS

## **7. International Development Strategy**

John Scott introduced the work currently being carried out on the International Strategy and circulated a new brochure about UK Sport's international development work. He explained that a new web location was launched successfully the previous week dedicated to promoting awareness of the power of sport in development and promoting good practice. This had been warmly welcomed by the FCO, British Council and DCMS who all attended the launch. The opposition spokesperson on sport also attended and was most impressed with the work being undertaken.

John Scott noted the need to engage the HCSCs in opportunities to participate in live projects as the benefits were mutual. He noted that new Trustees had been agreed for BISDAT and that the outgoing Trustees had resigned last week. Letters of thanks had been forwarded to the outgoing Trustees. Members noted that the Trust offered an opportunity to attract corporate funding to support our ongoing work in the developing world.

The Chair advised that Tim Hollingsworth is preparing a set of guidelines to ensure ethical and financial compatibility with potential commercial sponsors. This can be shared with BISDAT.

Members congratulated the IRME team on a good piece of work that promotes the UK in such a positive way internationally.

## **8. Any Other Business**

SportScotland advised that the First Minister was currently approving the advertisement for the new Chair of SportScotland who will hopefully be in place for 1<sup>st</sup> July 2005.

## **9. Meeting Dates**

Next meeting scheduled for Tuesday 17<sup>th</sup> May 2005 10.30am at UK Sport

As there was no further business the meeting closed at 11.10am