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Minutes of the 7th UK Sport Council Meeting:  
27 January 2003

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Present

CHAIRMAN Sir Rodney Walker

MEMBERS Alastair Dempster Zahara Hyde-Peters  
Adrian Metcalfe Eric Saunders  
Gavin Stewart

NEW MEMBERS Connie St Louis Louise Martin  
Nick Bitel Laura McAllister

CO-ORDINATING GROUP OF CHIEF OFFICERS

Eammon McCartan Sports Council for Northern Ireland  
Ian Robson sportscotland  
Roger Draper Sport England  
Richard Callicott UK Sport

UK SPORT STAFF

Andrew Barnett Head of Communications  
John Scott Director, International Relations & Major Events  
Liz Nicholl Director, Performance Services  
Michele Verroken Director, Ethically Fair and Drug-Free Sport  
Neil Shearer Director, Corporate Services  
Yemi Adewusi Finance Manager  
Sarah Harington PA to the Chairman and Chief Executive  
Sarah Buxton Communications Assistant

## Apologies for Absence

- 1 Apologies were received from Gareth Davies, Huw Jones, Patrick Carter and Judy Simpson. Gavin Stewart apologised for his late arrival.
- 2 The Chairman noted that discussions with Simon Clegg with regards to British Olympic Association (BOA) representation on Council, were taking place. Members noted the suggestion to have a member of the BOA as an observer.

## Welcome

- 3 Chairman welcomed Constance (Connie) St Louis, Nicholas (Nick) Bitel, Laura McAllister and Louise Martin to Council.
- 4 All in attendance introduced themselves and their roles for the benefits of the new members.

## Minutes of the Meeting Held on 12 November 2002

- 5 The minutes of the meeting held on 12 November 2002 were confirmed as a true record.

## Matters Arising

- 6 Council were advised that Roger Draper and Richard Callicott were undertaking a review of the overlap areas between UK Sport and Sport England.
- 7 Members noted that no further formal action was required following the rejection of Paintball's request for recognition but further correspondence has been managed at officer level.
- 8 Members noted that scientific debate about erythropoietin (EPO) testing methods was still continuing, as requested Michele Verroken tabled a report explaining the current situation.

## Strategy Unit Report – Recommendations (Appendix 1)

- 9 Members received the paper and noted that UK Sport features in a number of recommendations. The report suggested that the UK Sports Institute (UKSI) Central Services Team should be reviewed and its responsibilities given to the Home Country Sports Institutes and the British Olympic Association. It was noted that UK Sport had already initiated a review of the UKSI Central Services Team prior to the publication of the report.
- 10 As further discussions on some of the recommendations had taken place at the Sports Cabinet meeting, council agreed the need to wait for the minutes of that meeting to clarify direction.

- 11 Members noted that a review of UKSI was underway with a view to realigning it with the Performance Services Directorate. The position of director vacated by Roger Moreland, would not be replaced.
- 12 Nick Bitel expressed disappointment with aspects of the report that referred to the BOA taking on more responsibility.
- 13 Richard Callicott confirmed that a meeting was scheduled for the following week to discuss mega events.
- 14 Roger Draper expressed the view that people and agencies in sport needed to work more effectively together.

### Internal Control – (Appendix 2)

- 15 Neil Shearer summarised the purpose of the report with the focus being on a number of major risks and requested feedback. Members acknowledged that this was a good first start but there appeared to be some anomalies in the risk levels. It was agreed that these should be reviewed and corrected.

### Financial Management Report (UKSC 62 2003)

- 16 BUDGET 2003/04
- 17 Chairman complimented Neil Shearer and Yemi Adewusi on the report, which highlighted that we were in the 3<sup>rd</sup> year of our funding agreement and year 1 of the next 3-year rolling agreement, but have had no increase in funding. The budget shows a surplus because of planned Modernisation programme under spend that would be carried forward in the reserves.
- 18 A new drug testing information management system, formerly know as the TPS system is also required. However, since the source of funding for this has not yet been identified, the cost estimated between £250,000 and £500,000 is not reflected in the budget. Other reserves would be kept at a level to help smooth out variation in costs.
- 19 Members questioned the Communications budget as it has increased from £230,000 in 2002 to £620,000 for 2003 and the salary component constituted a significant proportion of this. Richard Callicott explained that there was a need for the role of UK Sport to be understood but the increase reflected the fact that the UKSI and UK Sport marketing budgets had been merged. **It was agreed that Andrew Barnett would present the Communications strategy and budget to Council at the next meeting.**
- 20 Council adopted this as a working budget with the clarification on Communications budget next meeting.
- 21 BUSINESS PLAN:
- 22 Members noted the Business Plan is a working document and were advised to direct any questions to Andrew Barnett or Directors.
- 23 Members noted that Government is changing the funding agreement process over the next 12 months. UK Sport's process is more complex as social inclusion is not a priority for UK Sport's high performance. DCMS and UK Sport would be meeting in the next 10 days to discuss this. Members agreed that the Business Plan should

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reflect this and should the Government make a bid for the 2012 Olympics, funding should not be re-directed from existing programmes.

### Audit Committee – Minutes of Meeting Held on 12<sup>th</sup> November 2002

- 24 *Incident management group meet up – comms strategy – IT contract etc... HR and Finance updated. NAO Management letter – no significant initial issues.*

### UK Sport Panels (UKSC 65 2003)

- 25 The Chairman highlighted the changes and additions to the Panels to include new members. Discussions with Patrick Carter would take place on his return to decide where his expertise might be most useful.
- 26 Members noted that the list circulated for UKSI were incorrect and that the Leadership group and the UKSI Panel formed in 2002 had replaced the Board.
- 27 Members noted that an Ethics group would be established under the Chairmanship of Eric Saunders.
- 28 Adrian Metcalfe indicated that a change of name of the International Committee should be considered to more appropriately reflect its role.
- 29 Members noted that Zara Hyde-Peters had expressed concern that an additional member with a financial background should be appointed to the Audit committee.
- 30 **Members agreed to rename all committees, groups and panels to call them Panels for consistency.**
- 31 **Members agreed to invite Craig Reddie to continue on the International Panel.**

### Report of the UK Awards Panel at its meeting held on 9 December 2002 (UKSC 66 2003)

- 32 Liz Nicholl took Council through the report from the December meeting and raised two further recommendations from the meeting of Monday 20 January 2003.
- 33 WCPP funding of non-Olympic and non-Paralympic sports and disciplines.
- 34 Members were asked to endorse the recommendation to no longer fund non-Olympic and non-Paralympic sports and disciplines through the World Class Performance Programme.
- 35 The factors considered in support of these recommendations were:
- 35.1 The constraints of the £25 million per annum budget
  - 35.2 The significance of these sports/discipline as assessed by the 'Exchequer Review'.
  - 35.3 The importance of award decisions being equitable and transparent.

- 35.4 The hosting of the 1999 World Championship in Scotland influenced the decision to WCPP fund Orienteering in 1998. Water Skiing was WCPP funded when it was hoped that it might become an Olympic sport in Athens. Sport Acrobatics/Tumbling is still hoping to achieve Olympic status at Beijing 2008 with as adjustment. There is still hope that might be included by reducing the numbers in the other Gymnastic disciplines.
- 35.5 The UK Awards Panel were now unable to identify any current exceptional reasons to reach any conclusion other than if Water skiing (tournament and disabled) and Orienteering were to continue to be WCPP funded, then consideration would have to be given to a number of other non-Olympic sports and disciplines.
- 35.6 The current WCPP award for Sport Acrobatics/Tumbling expires on 31 March 2005 and a review is scheduled for October 2003. UKAP believed that where possible advance notice should be given to National Governing Bodies (NGBs) if there is to be any further significant change to funding hence the request for an early steer from Council members on this policy matter.
- 35.7 If a decision is taken not to WCPP fund non-Olympic and non-Paralympic sports/disciplines, further thought would need to be given to whether there should be flexibility to consider exceptional circumstances.
- 35.8 **Council agreed that:**
- i. WCPP funding should normally be targeted in support of the high level Olympic and Paralympic goals, and**
  - ii. Exchequer funding (i.e. much less than the WCPP levels) should continue to be targeted in support of World Championship medals in non-Olympic and Paralympic sports and disciplines.**
  - iii. WCPP funding to the currently funded non-Olympic sports and disciplines should be gradually decreased and transferred to exchequer funding.**
  - iv. Further consideration should be given to possible exceptional circumstances which might lead to non-Olympic sports being WCPP funded. This may include hosting of a World Championship in the UK and the likelihood of being included in the Olympic programme.**

## Funding

- 36 Members endorsed the following funding recommendations of the Panel:

### British Water Ski - Exchequer

- 36.1 **To grant £300,000 to British Water Ski for the period 1 April 2003 to 31 March 2005, based on £150,000 per annum.**

### British Orienteering Federation - Exchequer

- 36.2 **To grant £244,000 to the British Orienteering Federation for the period 1 April 2003 to 31 March 2005, based on £122,000 per annum.**

National Ice Skating Association (NISA) - Exchequer

- 36.3 **To offer a grant to the National Ice Skating Association of £87,500 for the period 1 March to 30 September 2003, to align it with other winter sports.**

British Fencing Association (BFA) - Exchequer

- 36.4 **To offer a grant to the British Fencing Association of £280,000 for the period 1 April 2003 to 31 March 2005, based on £140,000 per annum.**

British Gliding Association (BGA) - Exchequer

- 36.5 **To recommend the offer of a grant to the British Gliding Association of £80,000 for the period 1 April 2003 to 31 March 2005, based on £40,000 per annum, to be allocated to performance and safety programmes (£27,500 to international and performance and £12,500 to safety).**

British Hang Gliding and Paragliding Association (BHPA) - Exchequer

- 36.6 **To recommend the offer of a grant to the British Hang Gliding and Paragliding Association of £40,000 for the period 1 April 2003 to 31 March 2004 to be apportioned towards the safety, training and coaching and performance and excellence programmes (£28,000 to safety, training and coaching and £12,000 to performance and excellence).**

British Wrestling Association (BWA) - Exchequer

- 36.7 **To recommend the offer of a grant to the British Wrestling Association of £150,000 for the period 1 April 2003 to 31 March 2005, based on £75,000 per annum.**

British Weight Lifters Association (BWLA) - Exchequer

- 36.8 **To recommend the offer of a grant of £180,000 to the British Weight Lifters Association for the period 1 April 2003 to 31 March 2005, based on £90,000 per annum.**

Surf Life Saving Association (SLAGB) - Exchequer

- 36.9 **To recommend the offer of a grant of £22,000 to the Surf Life Saving Association of Great Britain for the period 1 April 2003 to 31 March 2004.**
- 36.10 **To recommend no further Exchequer funding beyond 31 March 2004.**

British Mountaineering Council (BMC) - Exchequer

- 36.11 **To recommend the offer of a grant to the British Mountaineering Council of £73,000 for the period 1 April 2003 to 30 September 2003 and £53,000 for the period 1 October 2003 to 31 March 2004.**

National Caving Association - Exchequer

- 36.12 **To recommend the offer of a grant of £20,000 to the National Caving Association for the period 1 April 2003 to 31 March 2004. It was acknowledged that the funding for mountaineering and caving focus on safety and training. Members further agreed that there should be a discussion at a future meeting to clarify whether UK Sport should continue to fund these two activities beyond 31 March 2004.**

### Royal Yachting Association

- 37 UKAP recommended the offer of WCPP funding to the Royal Yachting Association of £100,000 and another up to £100,000 (up to a maximum of £200,000) as UK Sports contribution to the securing of Olympics Games accommodation in Athens close to the sailing venue. UK Sport officers would manage the 'up to' figure in negotiation with the BOA.
- 38 The RYA/BOA had reserved as apartment block near the sailing venue. Triathlon and road cycling might also benefit from some of the capacity. Travel time from the Olympic village to the sailing venue would have a significant, negative performance impact.
- 39 The original cost of £200,000 for one month had been revised to £350,000 for a minimum period of 2 months. The BOA was negotiating with the owners on the cost. 30% is required by April 2003, 30% by October and 30% after April 2004.
- 40 It was confirmed that the 'up to' figure £200,000 recommended could be afforded within the limit of £100m over four years WCPP budget. Further recommendations within the limits of the budget had been discussed by UKAP on 20 January 2002, would be further discussed at their next meeting 17 February for presentation to Council in March. This recommendation had been singled out for an early decision as there was an urgent need to secure the rental.
- 41 **Council agreed:**

- 41.1 **The BOA should make a contribution to the cost as it had always been understood that they were responsible for the accommodation during the Games.**
- 41.2 **To offer the Royal Yachting Association WCPP funding for 65% of the accommodation costs up to a maximum of £200,000. UK Sport officers would manage the 'up to' figure in negotiation with the BOA and the BOA and RYA would be expected to use their best endeavours to reduce the hire period and the cost. This facility might, if space allows, also be available to athletes from other sports.**

### Exchequer Funding 2002/03

- 42 The UK Awards Panel recommended and Council agreed the following proposals to commit approximately £100,000 as yet unallocated from the 2002/03 Exchequer budget.
- 42.1 **A review of talent identification in disability sport (£7,500)**
- 42.2 **A review of Lottery-funded WCPPs where disability sport is integrated (£6,000)**
- 42.3 **Provision of medical support for the World Student Games by British Universities Sports Association (£30,000)**
- 42.4 **The development of medical guidelines for events, British Triathlon Association (up to £5,000)**
- 42.5 **A contribution of £1,000 to assist the work being carried out by Trafeco on the Event Safety Code on behalf of the British Cycling Federation, UK Athletics and the British Triathlon Association. They have also agreed to contribute £1,000 each.**

- 42.6 **The development of Generic Equity Standards for use by NGBs of sport (£5,000) – previously agreed in principle by UK Sports Council – a contribution to the work being led by Sport England in partnership with the other home countries.**
- 42.7 **It was agreed to offer of an Exchequer grant of up to £10,000 to British Water Ski to assist in the relocation of their HQ offices.**

#### Report of Major Events Steering Group held on 4 December 2002

- 43 Members received the minutes and recommendations of the MESG meeting of the 4<sup>th</sup> December 2002. They noted that the store at the National Indoor Arena in Birmingham is complete but that some operational issues were outstanding with Sport England.
- 44 Members considered the recommendation of the MESG for the 2003 European Deaf Football Championships and **agreed to reject the application for lottery support but endorsed the wish to work with Deaf Sport in the future.**
- 45 Members noted the Chairman's action on the grant to Badminton Scotland for the 2005 Sudirman Cup and **agreed that the £200,000 offer be confirmed as UK Sport's contribution.** They were notified that an appeal against the grant offer had been received and would be reviewed by an independent assessor. Badminton Scotland are content that such a review should take place.

#### London Olympic Bid 2012 (UKSC 57 2003)

- 46 Members received the paper updating them on progress with a London bid for the 2012 Olympics. They reiterated their support for a bid but stressed the need to protect existing and projected funding for sport.

#### Housing of International Federations in the UK (UKSC 68 2003)

- 47 Members considered the application for financial support for the CWGF and **agreed to a core grant of £75,000 to be put towards the running costs of the Commonwealth Games Federation (CGF) per annum for four years with the option to approach UK Sport annually should they require the grant to be reviewed.**

#### Report on Promoting Ethically Fair and Drug-Free Sport (UKSC 69 2003)

- 48 Michele Verroken introduced the summary paper and appendix reporting on progress. In particular Members were invited to note that both the Government and UK sport had responded to the consultation on version 2 of the World Anti-Doping Code, copies of which had been included in the appendix to this report. The World Anti-



Doping Agency budget is divided equally between sport and Government and the European Governments' contribution amounted to 47% of this. The UK contribution for 2003 had already been paid by Government. Members were advised that the final version of the Code should be available following the World Conference in time for the March meeting of Council. Implementation of the standards of the Code was required by January 2004 and compliance with the Code would follow in two stages, the sports movement by the Athens Olympics and the governments should accept the Code by Turin 2006.

- 49 Members noted that the Nandrolone Progress Report would be published in February and that the Expert Committee had concluded a number of recommendations that Members agreed UK Sport should take forward with the relevant organisations. In addition UK Sport had been working in partnership with the British Olympic Association, British Paralympic Association, National Institute of Sports Medicine and sports nutritionists to conclude a joint statement on supplement use by sports men and women. Nick Bitel urged UK Sport to find ways of publicly identifying those manufacturers who were putting our athletes at risk by the production of poorly labelled or contaminated supplements. The European Directive on Supplements was noted as a step forward towards better information for consumers.
- 50 Blood testing procedures had now been incorporated into the testing services available from UK Sport and had been implemented at the Commonwealth Games, the additional costs of this form of testing could add pressure to the DFS budget and Michele Verroken thanked Nick Bitel for the financial support of the London Marathon for blood testing at the World Half and London Marathons.
- 51 Members noted that the Drug-Free Sport Directorate had recently obtained the transition to the new ISO 9001:2000 certification and had extended the scope of their certification to the full International Standard for Doping Control. This made the Directorate one of only four organisations in the world to have achieved this standard. Presentation of the Certificate would be arranged with British Standards Institution shortly.

#### Drug testing and administration system project (UKSC 70 2003)

- 52 Michele Verroken introduced this paper summarising the progress towards replacing the existing Testing Programme System (TPS) which had been developed in 1994, with a system that would need present and future needs in terms of functionality. An initial study had been undertaken to scope the possibilities. The requirements of the new system would be significantly influenced by the World Anti-Doping Code administration requirements. Funding options were being explored with the Department of Culture, Media and Sport and the process would follow the Office of Government Commerce (OGC) guidelines.

#### Minutes of the Communications Panel: 14 January 2003

- 53 Members received the minutes.

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Date of Next Meeting

54 Monday 10 March 2003 at 10.30am at UK Sport, 40 Bernard Street, London WC1.