
Minutes of the 1st Meeting: 14 January 2002

Present

CHAIRMAN

Sir Rodney Walker

MEMBERS

Gareth Davies
Alastair Dempster
Adrian Metcalfe

Zahara Hyde Peters
Craig Reddie
Eric Saunders
Gavin Stewart

CO-ORDINATING GROUP OF CHIEF OFFICERS

Richard Callicott	Chief Executive, UK Sport
Simon Clegg	Chief Executive, British Olympic Association
Nick Harkness	Sports Council for Northern Ireland
David Moffatt	Chief Executive, Sport England
Huw Jones	Chief Executive, Sports Council for Wales
Ian Robson	Chief Executive, sportscotland

UK SPORT STAFF

Jerry Bingham	Head of Strategy, Ethics & Research	(Council Secretary)
Roger Moreland	Director, UK Sports Institute	
Liz Nicholl	Director, Performance Services	
Neil Shearer	Director of Corporate Services	
John Scott	Director, International Relations & Major Events	
Michele Verroken	Director, Anti-Doping	

GUESTS

Rt Hon Richard Caborn MP	Minister of State (Minister for Sport)
Harry Reeves	DCMS
Colin Gibson	DCMS
Stephen Hodgson	DCMS
Graeme Connell	DCMS

Apologies For Absence

- 1 Apologies had been received from Trevor Brooking, Tanni Grey-Thompson and Des Wilson.

Introduction

- 2 The Chairman introduced the meeting by confirming that Myra Nimmo had resigned from the Council; that Des Wilson had given notice of his resignation with effect from 1 April 2002; that Zahara Hyde Peters, Gavin Stewart, Adrian Metcalfe and Tanni Grey-Thompson had been re-appointed to the Council for a further term; and that Diana King had not been re-appointed.
- 3 On behalf of all Members, the Chairman congratulated Eric Saunders on being awarded an OBE in the New Year's Honours List.

Minutes of the meeting held on 12 November 2001

- 4 The minutes of the meeting held on 12 November 2001 were confirmed as a true record, subject to it being noted that apologies had been received from Craig Reddie.

UK Sport Business Plan 2001/2-2003/4 (UKSC 01 2002)

- 5 Neil Shearer introduced the draft UK Sport Business Plan, which was intended to serve as a single document representing all the organisation's business activity, aligned with DCMS and Funding Agreement objectives. Members received the Plan, noting that some aspects remained to be completed or developed, including Directorate objectives and certain performance measures.
- 6 Members also highlighted the need for a common UK-wide lobbying document, making the case for sport at a strategic level.

Budget 2001/2: November 2001 Outturn (UKSC 02 2002)

- 7 Members noted the outturns for Exchequer and Lottery for November 2001 incorporating the approved revised Exchequer budget for the year to 31 March.

Corporate Services Update (UKSC 03 2002)

- 8 Members noted the report. Neil Shearer reported that UK Sport had reached an in-principle agreement with DCMS about the need for contingency arrangements in the event that any significant shortfall in Lottery income during 2002/2003 were to create cashflow difficulties. He assured Members that this scenario did not include the

prospect of obtaining resources for UK Sport from the Lottery funds of the Home Country Sports Councils.

Lottery Strategy Consultation (UKSC 08 2002)

- 9 Richard Callicott introduced paper UKSC 08 2002 referring to the Lottery Strategic Plan which UK Sport was required to produce in accordance with Section 25C of the National Lottery Act 1998, and a draft of which had already been circulated to Members. Liz Nicholl explained that the document summarised much of the policy development work undertaken by UK Sport since it became a Lottery distributor in July 1999 and sought to ensure due coordination with the strategies and responsibilities of the home country Sports Councils. This latter theme was echoed by David Moffatt who explained that an initial priority in his new role was to review and clarify the fundamental role of Sport England.
- 10 Members noted that consultees had been asked to submit any comments on the draft Strategy by Monday 21 January and that UK Sport was required to prepare and submit final drafts of the strategic plan to the Secretary of State for Culture, Media and Sport, and to the devolved administrations, by 31 January 2002. Craig Reddie stated that the Strategy well set out the key issues with which UK Sport had been grappling since its inception and expressed his hope that the Council would now be permitted to move forward on the basis set out in the document.

UK Awards Panel: Report of the Meetings held on 10 December 2001 (UKSC 2002)

- 11 Members endorsed the following in-principle Lottery-funding recommendations of the Panel arising from its 10 December 2001 meeting:

12 **Orienteering**

- 12.1 **that a programme award be made to the British Orienteering Federation as follows:**

	2002/3	2003/4
Orienteering	up to £85,000	up to £104,707

Subject to the following conditions:

- **that funding for orienteering will be subject to review after the World Championships in 2003;**
- **that the award remains affordable in the light of received Lottery income;**
- **that funding may move to Exchequer as a result of the UK Sport Exchequer Review;**

- that athlete numbers have reduced to two and the programme shall be aimed at these two athletes, while other athletes may benefit indirectly in areas as agreed;
- that any underspend accrued as at 31 March 2002 shall be retained by the British Orienteering Federation for use on the World Class Performance Programme subject to the agreement of UK Sport officers;
- that the revised performance matrix approved by the UK Awards Panel be used as the criteria for athlete eligibility for consideration for inclusion on the Performance Programme;
- that the recommendations from the 2001 Monitoring and Evaluation report be subject to an action plan for implementation as agreed with UK Sport.

Water Ski

- 12.2 That programme awards be made to the British Water Ski Federation as follows:

	2002/03	2003/04	Total
Water Ski – Tournament	£173,233	£197,172	£370,405
Water Ski – Disabled	£25,439	£33,244	£58,683
Total	£198,672	£230,416	£429,088

subject to the following conditions of award:

- that funding for Water Ski will be subject to review after the World Championships in 2003;
- that the award remains affordable in the light of received Lottery income;
- that funding may move to Exchequer as a result of the UK Sport Exchequer Review;
- that any underspend accrued by the British Water Ski Federation shall be retained for use on the World Class Performance Programme, subject to the agreement of UK Sport officers;
- that the recommendations from the 2001 Monitoring and Evaluation report be subject to an action plan for implementation as agreed with UK Sport.

- 12.3 **that a period of transition be allowed for athletes currently receiving athlete personal awards to cover a three month notice period at present levels, and a further three months on sporting costs only.**
- 12.4 **that athlete personal awards be discontinued for disabled waterskiers** (this decision being based on a review of the significance of this non-Paralympic discipline and the consequent need to align levels of support more closely to other disabled sports currently in receipt of funding support)
- 13 Members also considered related Exchequer funding awards to orienteering and water skiing, agreeing:

British Orienteering Federation

- 13.1 **That an award of up to £105,000 be made to the the British Orienteering for the period 1 January to 31 December 2002**
- 13.2 **that a planning figure of up to £122,000 be given for each of the subsequent two years – ie. to 31 December 2004 - subject to the outcome of the Exchequer Review.**

British Water Ski Federation

- 13.3 **that a standstill award of up to £174,500 be made to the British Water Ski Federation for the period 1 November 2001 to 31 October 2002, to be reviewed following the result of the application for World Class Potential funding, with future support being based on the outcome of the Exchequer Review.**
- 14 Members also endorsed the following additional, in-principle Exchequer-funding recommendations of the Panel arising from its 10 December meeting:

Amateur Rowing Association

(Gavin Stewart declared an interest.)

- 14.1 **That an offer of up to £122,600 be made to the Amateur Rowing Association for the period 1 April 2002 to 31 March 2003 to be allocated as follows:**
- **High Performance Coaches in Clubs up to £70,000**
 - **Technical Co-ordinator £40,000**
 - **Financial Management £12,600**

In making this award, Members asked that the ARA be informed that it was their expectation that the club coach programme should pay due attention to rowing clubs in Scotland, Wales and Northern Ireland as well as in England.

- 14.2 **That a planning figure of £122,600 be issued for each of the next two years to 31 March 2005.** (It was noted that the award for 2002/03 took into account an estimated underspend of £10 - £12,000, which was deducted from the original application for support of £131,650. It was noted that funding above the planning figure might be sought from April 2003.)

British Cycling

(Sir Rodney Walker declared an indirect interest)

14.3 That an award of up to £400,000 be made to British Cycling for the period 1 January to 31 December 2002, allocated in principle to support the follow areas, subject to a management audit which would be looking in particular at financial controls and risk assessment:

- Core infrastructure and Strategic/Financial Management
- Coach Education
- Events and Facility Development
- Significant and successful Non Olympic Cycling disciplines

14.4 In making this award, Members asked for clarification of the requirement on governing bodies to submit their annual accounts to UK Sport.

Action: Liz Nichol

Great Britain Target Shooting Federation

14.5 That an award of up to £45,000 be made to Great Britain Target Shooting Federation for the period 1 January to 31 March 2002, plus endorsement of the Panel's decision that a condition of future awards should be the production by GBTSF of a strategic plan to March 2005.

British Equestrian Federation

14.6 That an award of up to £187,000 be made to the British Equestrian for the period 1 January to 31 December 2002.

14.7 That a planning figure of £187,000 be issued for one year to 31 December 2003, subject to revision on completion of the Exchequer Review.

National Ice Skating Association

14.8 That an award of up to £150,000 be made to the National Ice Skating Association for the period 1 March 2002 to 28 February 2003.

British Deaf Sports Council

14.9 That an award of £21,000 be made to the British Deaf Sports Council for the period 1 January to 30 June 2002, with any grant beyond this period to be considered in the light of the Exchequer Review.

Surf Life Saving

14.10 That an award of £22,000 be made to the Surf Life Saving Association of Great Britain for the period 1 January to 31 December 2002, with any grant beyond this period to be considered in the light of the Exchequer Review.

Sportscoach UK - (National Coaching Foundation)

- 14.11 **That a standstill award of £745,000 be made to sportscoach UK for the period 1 April 2002 to 31 March 2003, subject to a review once the Government Task Force on Coaching has presented its recommendations.**

In making this award, Members noted that sportscoach UK had been informed at a Board-level meeting involving UK Sport and Sport England representatives that it should not assume it would continue to receive funding at the same level in the future. Members also noted that that some £620,000 of the grant is to fund central infrastructure and core programmes. UKSI investment in "world class" coaches is distinct from that provided via sportscoach UK (£125,000) for "high performance" coaches operating below the level of world class.

- 15 Members also endorsed the following recommendations of the Panel in respect of awards to be made from the Modernisation programme:

All England Netball Association

- 15.1 **That an award of up to £20,000 be made to the AENA for the development and implementation of a review of the organisation's job evaluation system and salary structure.**

British Canoe Union

- 15.2 **That an award of up to £35,000 be made to the British Canoe Union for the costs of a project concerned with reviewing and enhancing the organisation's sports policies and procedures to ensure that these conform to good practice.**

British Judo Association

- 15.3 **That an award of up to £50,000 be made to the British Judo Association to cover recruitment and interim appointment costs for the post of Chief Executive.**

UK Sports Institute (UKSC 06 2002)

- 16 Members noted the report.

Report of Major Events Steering Group held on 12 December 2001 (UKSC 07 2002)

- 17 Members endorsed the following recommendations of the MESH on awards to be made from the World Class Events Programme:

2003 European Dressage Championships (Hickstead)

- 17.1 **That an award of up to £180,000 be made towards the 2003 European Dressage Championships, with the first £40,000 of this award being met from the surplus generated by the 1999 European Show Jumping Championships.**

2008 European Football Championships Bid (Scotland)

17.2 **That an award of up to £425,000 be made towards the 2008 European Football Championship Bid, this award being conditional on the bid being a solo bid from Scotland, and on the receipt of a guarantee from the Scottish Executive regarding its funding of the championships.**

18 Members also endorsed MESH's proposals

18.1 to hold a one day Major Events Conference in May 2002, at a London venue to be confirmed.

18.2 to publish the Practical Environmental Guidelines for major events.

International Federation of Netball Associations (UKSC 09 2002)

19 John Scott introduced paper UKSC 09 2002 concerning a request from the International Federation of Netball Associations (IFNA) for support for the appointment of an administrative assistant at its office in Birmingham. He explained that IFNA is one of only a dozen international sports federations which have their head offices in the UK and that the provision of support for IFNA's one full-time executive officer would represent a modest but not insignificant means of helping to ensure the continued presence of IFNA in the UK.

20 **Members consequently agreed to provide £3750 p.a. to IFNA, to pay for a part-time administrative assistant, this contribution to be reviewed in 2003 when the IFNA office may be relocated by Birmingham City Council.**

Sports Equity and Child Protection Standards – Reference from Coordinating Group of Chief Officers (UKSC 10 2002)

21 Jerry Bingham introduced paper UKSC 10 2002, which had emanated from the September 2001 meeting of the UK Coordinating Group on Ethics (UKCGE), at which consideration had been given to the idea of developing consistent UK-wide standards in different areas of social and ethical policy for use in funding agreements between the five Sports Councils and national governing bodies of sport. A reference to this effect had subsequently been made to the Coordinating Group of Chief Officers, whose view had been that the proposal should be considered by the individual Sports Councils.

22 **In this context, Members consequently approved in principle, subject to the concurrence of the home country Sports Councils, the development of generic equity standards and child protection standards for UK-wide application, with this work being coordinated by the UKCGE.**

23 It was noted

23.1 that further work would now be undertaken to assess the likely cost of the development work required and to identify an appropriate source or sources of funding for the project.

- 23.2 that none of the Councils would need finally to commit themselves to adopting the standards until the development work has taken place and practical implementation details worked out.

[The meeting was suspended at this point in order for Council to welcome, and receive an address by, the Sports Minister, Richard Caborn MP]

UK Anti-Doping Policy (UKSC 11 2002)

- 24 Michele Verroken introduced paper UKSC 11 2002 which summarised the action plan for implementing and monitoring compliance with UK's anti-doping policy requirements and set out a programme of co-ordinated activities across the Sports Councils to achieve consistent application of the policy standards. The paper also contained further information on the review process stage and invited Members to comment on the compliance checklist and terms of reference for the proposed Independent Scrutiny Committee (ISC).
- 25 Discussion centred over the extent to which the ISC could truly be independent. The BOA representatives proposed two drafting changes – the first (para 20: Governing Body Requirements and Procedures) intended to provide governing bodies with the ability to refer evidence of a potential doping offence direct to the ISC, the second (Independent Scrutiny Committee terms of reference) replacing the appointment of the ISC by UK Sport with establishment of the ISC by UK Sport. Members reserved further judgement on the proposals, deferring the finalisation of detail to confirmation that this would achieve the requirements of the International Standard for Doping Control and public accountability standards.
- 26 **It was agreed that officers would review these proposals and in partnership with the British Standards Institution and IADA partners assess whether the policy, if amended in these ways, would remain compliant with the International Standard for Doping Control (ISDC). Michele Verroken undertook to advise members of the outcome in due course.**

Pre Games Anti-Doping Programmes and the Winter Olympic Games in Salt Lake City (UKSC 12 2002)

- 27 Michele Verroken introduced paper UKSC 12 2002 which, with the Winter Olympic Games imminent, drew attention to the special arrangements which are made prior to the start of any major games to ensure an adequate testing and education programme is in place for athletes representing the UK and/or home countries.
- 28 **Noting that a consistent policy is required for organisations in the UK to have clear purpose and be capable of achieving expectations, Members agreed that the issues set out in the paper be used as the basis for discussion with relevant bodies in the UK to achieve a final agreed policy.** These would include:
- 28.1 A clear commitment from sports and coordinating bodies to provision of information and access to athletes, thus emphasising the UK's tough stance on keeping sport drug free.

- 28.2 Formalisation of a checklist of support services, thus helping to ensure that support is consistent and comprehensive.
 - 28.3 Public disclosure of targets and outcomes in order to illustrate the specific achievements of the pre-games programme
 - 28.4 Reciprocal anti-doping agreements with countries hosting games and holding camps for UK athletes.
- 29 Members also noted the specific plans for the forthcoming Winter Olympic Games in Salt Lake City.

Modernisation Programme for National Governing Bodies of Sport – Progress Report (UKSC 05 2002)

- 30 Liz Nicholl introduced paper UKSC 05 2002 which provided a progress report on the help being provided to National Governing Bodies via the institution of structural reviews; support for the professional development of employed staff and volunteer management; and the enhancement of communication systems and the capacity for income generation.
- 31 In considering the report, Members noted
- 31.1 that a number of projects were now coming forward via the home countries
 - 31.2 that there was a growing need to establish prioritisation criteria for the allocation of funds from the Modernisation programme
 - 31.3 that, within performance directorates or their equivalent, a good number of governing bodies were now reflecting the principles of modernisation: the need now was to embed similar principles across all the functions of organisations.

Date of Next Meeting

- 32 Monday 11 March 2002 at 10.30 am in 40 Bernard Street, London WC1

[There was some discussion as to whether this meeting might be held in an English region. It has subsequently been decided that the March meeting should be held in London as usual, commencing 10.30 am, but that the meeting on 13 May 2002 be held, subject to confirmation, in Manchester].